



### Minutes of Full Council meeting 4<sup>th</sup> September 2018

<b>Present</b>	Chairman Cllr Willis, Cllrs Wimberley, Arnold, Chudley, Austin , Payne, Musialski, Cardew and Dodd
<b>In attendance</b>	Julie Lammin (Clerk) and Lucy Bruckner (guest)
<b>Apologies accepted</b>	Cllr Hodges and Jeffery
<b>Dispensations</b>	None

**Public Session:** Two members of the public were present. One member raised concerns about wheelchair accessibility through the centre of town, specifically:

1. the condition of the pavements
2. lack of corresponding dropped kerbs on both sides of Court Street
3. shop doorways having high steps preventing wheelchair access
4. traffic speed particularly in Court Street

County Councillor Brook responded to points 1 and 2. He will request Tegan Preston, Devon County Council (DCC) Highway's Officer to review and assess the condition of the pavements and position of dropped kerbs. Point 3 was discussed with suggestions of removable ramps being used although doorways could still prove restrictive. The member of the public will speak with shop keepers. Regarding point 4, Cllr Jane Willis explained traffic speed is an ongoing issue. The Parish Council has requested a reduction in speed restrictions to 20mph on a number of occasions but to date DCC does not think it is necessary. The recent town survey included traffic issues and it is anticipated this point will be investigated further when the fuller report of the survey is available.

Item No	Topic	Discussion points	Outcome/action
113/2018 Cllr Jane Willis	Approve minutes of the council meeting dated 14.08.18	Draft minutes had been circulated with the agenda.	Proposal: that the minutes are accepted as a true record Proposer: Cllr Arnold Seconder: Cllr Payne Carried with two abstentions
114/2018 County Cllr Jerry Brook	County Councillor's Report	Cllr Brook reported:  1. DCC's next full Cabinet meeting will include a report on the county's financial position for the first for 4 months of this financial year. He noted that the Children's and Young People's Services are currently under pressure.  2. DCC's Farm Estates is working very well. New farmers are taking up opportunities and successfully moving on to commercial farms.	Noted.  Noted.
115/2018 Cllr Jane Willis	Matters arising not on the agenda – for report only  1. Item 107/2018 Queens Road – ownership and responsibility for maintenance	Cllr Brook stated he had sought advice from DCC's Leader who stated there are a number of situations like Queen's Road in the county. It is likely that a Grant of Access was made when the houses were originally built. Cllr Willis	Noted.

		stated Cllr Jeffery has been making investigations but was absent due to health reasons. Cllr Brook will contact Teignbridge District Council and report back to the next meeting. Cllr Brook confirmed the walnut trees in Embleford Crescent will be pruned by DCC when the time is right.	
116/2018 Cllr Jane Willis	Matters under Chairman's discretion  1. Chairman and Clerks annual leave  2. Community orchard	The Chairman is on leave from 9/9 – 23/9 during which time Vice Councillor Dodd will take on the responsibility of Chair. The Clerk is on leave from 22/9 – 9/10. This includes the meeting on 2/10 at which Lucy Bruckner will cover the Clerk's duties.  Cllr Willis reported: <ul style="list-style-type: none"> <li>the trees are flourishing</li> <li>grass has been cut</li> <li>Scouts have put up bird boxes</li> <li>School children have planted basketry willow.</li> </ul> The Chairman suggest that two of the old sentry benches to be put in the orchard. Currently there are two at the Sentry and two being stored by the Clerk. It was noted with some surprise that the two benches at the sentry are being regularly used therefore it would be better to move the two from storage.	Proposal: to put two benches from storage into the community orchard and that the Parish Council will require MAGS to be responsible for their maintenance Proposer: Cllr Arnold Seconder: Cllr Simpson Carried
117/2018 Cllr Bas Payne	Local Plan Response Group (LPRG)  Update of Dartmoor National Park Authority's (DNPA) draft Local Plan  Extract of letter from Dan Janota, DNPA, dated 28/6/18 (Attachment no.1)	Dan Janota, Dartmoor National Park Authority's Head of Forward Planning and Economy emailed acknowledging receipt of the survey report. Hel also requested a response to 3 points raised in his letter to the Parish Council dated 28/6/18. Cllr Payne suggested acknowledging the points in the DNPA's letter dated 29/6/18 and to encourage Dan Janota to meet to discuss the survey report. Cllr Payne and Cllr Cardew are looking into how to analyse and report on the comments from the town survey. A fuller report will be prepared later in the year. It was noted that the fuller report would be extremely important to the next Council and help form its future agenda. Whilst some suggestions/comments are outside the Parish Council's powers and responsibilities, these need to be communicated to the relevant organisations/Councils.	Proposal: to reply to Dan Janota's email that the Parish Council are happy with the 3 points from his letter dated 28/6/18 and to encourage him to meet to discuss the report. Proposer: Cllr Payne Seconder: Cllr Cardew Carried
118/2018 Cllr Hugh Arnold	Finance and Policy Committee's 2 <sup>nd</sup> round grant recommendations	F&P considered 2 <sup>nd</sup> round grant applications at its meeting on 20/8/18. The 2 applications received were discussed and the Committee concluded to make the following	Proposal: to accept Finance and Policy recommendations Proposer: Cllr Arnold Seconder: Cllr Payne Carried

		<p>recommendation:</p> <ol style="list-style-type: none"> <li>1. Sports Centre for the annual community fireworks event be supported and granted £500</li> <li>2. Wellmoor for preparing and printing of the 2<sup>nd</sup> edition of the Out and About Guide not to support on the basis that the information provided is available in a number of other places.</li> </ol>	
119/2018 Cllr Bas Payne	Bowring Library Building acquisition	Cllr Payne reported that there has been an exchange of emails with the Bowring Library Trust (BLT) and Libraries Unlimited (LUL). BLT has requested £12k rent from LUL which has not been accepted. LUL's current running costs of £7k do not include maintenance or insurance. Negotiations will continue. It was noted that legal work relating to the building acquisition will be suspended until agreement between BLT and LUL for rental has been reached. Cllr Payne is also in contact the DNPA Conservation Officer regarding the condition and deterioration of the building.	Noted.
120/2018 Cllr Paul Dodd	Open Spaces Report (Attachment no.2)	Cllr Dodd summarised the monthly inspection report which was circulated before the meeting. In addition he report work to the rotating seesaw has been completed and the flag replaced at the War Memorial.	Noted.
121/2018 Cllr Bas Payne	Financial Regulator's Report	Cllr Payne reported account checks were up to date with no irregularities to report. The Parish Council has a current and a deposit account. For many years there have been daily automatic transfers between the two accounts to take advantage of any interest opportunities. This arrangement is no longer financial beneficial and creates additional admin. It was discussed and felt sensible to stop automatic transfers particularly now that the Council uses internet banking. The Clerk will ensure there are sufficient funds available in the current account for payments by making any necessary transfers between the two accounts.	Noted.
122/2018 Cllr Jane Willis	Approve accounts (Attachment no.3)	A list of payments was circulated for comment.	Proposal: To approve list of payments as presented Proposer: Cllr Arnold Seconder: Cllr Musialski Carried
123/2018 Julie Lammin Clerk	Correspondence	<p>All correspondence had been previously circulated by email. In addition the following was raised:</p> <ol style="list-style-type: none"> <li>1. Cllr Simpson commented on the number of grumbles on social media about the plastic cladding on Stevens' new office buildings</li> </ol>	<p>Noted.</p> <p>Action: to make enquiries with DNPA whether the plastic cladding was agreed in the planning permission</p>

		<p>in Court Street. The Clerk stated no official complaints had been received and that planning permission for the offices was given a number of years ago.</p> <p>2. Cllr Willis commented on the success of this year's carnival activities including the new arrangements in the Square which avoided moving the street furniture.</p> <p>3. DNPA Consultation of Statement of Community Involvement</p>	<p>Action: to write to the Carnival Committee congratulating them on the procession and other activities.</p> <p>Action: to be included in the Planning Committee next meeting agenda</p>
<p>The Chairman closed the meeting at 7.54pm</p>			
<p>Public Session: No comments</p>			
<p>Signed:</p>		<p>Cllr Jane Willis (Chairman)</p>	
<p>Next meeting: 2<sup>nd</sup> October 2018</p>			

**MPC mins 04.09.18 Attachment no.1- Extract of Dan Janota, DNPA's letter dated 28<sup>th</sup> June 2018**

Further to your letter of 22 June 2018 and our short meeting, I thought it would be helpful to set out a few key points which hopefully provide some clarity for the Parish Council. There are a few issues which I would summarise below which are key to the background of any comments the Parish Council may wish to make as the Local Plan review moves forward.

- DNPA has not yet published a draft Local Plan. We have to date only produced evidence which will inform the preparation of the Local Plan.
- As such DNPA has not made any proposals, either in relation to policy or sites. Whilst we are very aware of the interest in sites in Moretonhampstead the information published so far is that of sites local landowners have put forward, and an assessment of whether they are capable of being developed, not whether they should. DNPA hasn't therefore published any proposal for house building in Moretonhampstead yet. I would refer you again to the information we provided in October (attached for reference) and also the responses to public questions.
- We will publish a first draft Local Plan later in the year. I would be glad to still receive comments from the Parish Council to inform the draft, and also when we formally consult on the published draft. I would reiterate that this is the beginning of the process, and I hope the Parish Council recognises our willingness to listen, discuss, and take your view into account as best we can.

It would be helpful if the Parish Council could acknowledge these three points to ensure we have a shared understanding of where we are.

**MPC mins 04.09.18 Attachment no.2 - Open Spaces Monthly Inspection Report/Paul Dodd/Sept 18**

Area	Comments	Action
The Sentry	Back to normal after the carnival	Exeter gates refitted
Churchyard	All ok	Female dog owner asked to put her dog on a lead as it was running all over the graves.
The Play Area	Rotating seesaw needs minor adjustments	Will do this ASAP
The Henge	Grass needs cutting	Contractor informed.
The Pound	Grass needs cutting	Contractor informed
Cross Tree	All fine	None
Geneva Island/War Memorial	All ok	Bush cut. plants put in by Jane Bowes
Wheelwright's wheel	Ok	None needed
Allotment	All fine.	None
Seats/benches/Lamp posts	All fine	Memorial seat at top of Court street varnished by owner. Looks good.
Gates and Railings	Gate from cemetery to lower sentry needs new gate post	Tim Sutcliffe has the post and will fit it.
Bus Shelter	Looks good.	None
Recycling	All checked once a week	All ok

n.b. Seats in the square were not removed for carnival. The trailer was placed in New St facing the Horse and this appears to have worked very well.

**MPC mins 04.09.18 Attachment no.3**

MANDATORY PAYMENTS AUG 2018 (Sept meeting)	AMOUNT inc VAT	PAYMENT METHOD
MDT (office rent) - paid 01/08	308.82	Direct debit
J. LAMMIN (Clerk's salary ) - paid	1164.29	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution) - pd	370.68	Online transfer
HMRC (PAYE and NI - quarterly) - not due		Online transfer
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet)	33.55	Direct debit
SPORTS AND COMMUNITY CENTRE (grant for fireworks)	500.00	Online transfer
ROB AUSTIN (c/yard cut and Pound/Henge)	425.00	Online transfer
COMMUNITY CLUB (04/09 Full Council)	15.00	Online transfer
<b>TOTAL</b>	<b>2,817.34</b>	