



**Minutes of the meeting of Moretonhampstead Parish Council held on Tuesday 3<sup>rd</sup> September 2019 at 7.00pm at the Community Club, Moretonhampstead**

<b>Present</b>	Cllr Anna Adnitt Cllr Nicky Cardew Cllr Malcolm Chudley Cllr Paul Dodd Cllr John Farrand-Rogers Cllr Vivienne Hodges (Chairman) Cllr Mike Jeffery Cllr Gordy Keep Cllr Rose Mogeni Cllr Bas Payne Cllr Penny Simpson Cllr Mike Warner
<b>In attendance</b>	10 members of the public Sarah Jenkins – Locum Clerk

**Public Session:**

The Chairman welcomed the members of the public. Members of the public addressed the meeting and made the following points:

- A zero waste store would be opening in Moretonhampstead, run as a not for profit social enterprise. The store would also provide community space to explore and promote ways of living more sustainably
- The Parish Council was urged to take the lead for the community by declaring a climate emergency. There was a need for forward planning to ensure that the community would be supported in the future as the effects of climate change became more immediate
- The Chairman of the Development Trust advised that the Trust was keen to work with the Parish Council and other groups to facilitate sustainable living.

<b>Item No</b>	<b>Agenda item</b>	<b>Discussion points</b>	<b>Outcome/action</b>
130/2019	To accept apologies for absence.		There were no apologies from members of the Council.  Cllr Jerry Brook had sent apologies.
131/2019	To receive declarations of interest in items on the agenda and requests for dispensations.		None received.
132/2019	To approve the draft minutes of the meeting of the Parish Council held on 6 <sup>th</sup> August 2019.	Draft minutes of the meeting had been circulated with the agenda.	Cllr Malcolm Chudley proposed that the minutes of the meeting held on 6 <sup>th</sup> August 2019 be approved and signed as a correct record. Seconded by Cllr Bas Payne and <b>resolved</b> (3 abstentions).

133/2019	To receive the County Councillor's report.	Cllr Jerry Brook was not able to attend the meeting but would follow up on any matters raised by the Parish Council.	It was agreed to request an update on action on potholes and progress with Queen's Road. The Clerk would follow up these issues with Cllr Brook.
134/2019	To discuss and agree the statement on climate change emergency.	<p>A draft statement had been circulated prior to the meeting. The Chairman read the statement.</p> <p>Cllr Anna Adnitt advised that, in her view, it was important to declare a climate emergency to send a clear message to the community that the Parish Council acknowledges the problem, acts where possible and supports the efforts of others to reduce the impacts of climate change. Cllr Adnitt wished to see a working group formed which would have an overview across the Council's work and responsibilities.</p> <p>Cllr Bas Payne advised that climate change is part of the wider problem of unsustainable living. In declaring a climate emergency, the Parish Council pretends to a power it does not have and putting the focus on one aspect of the problem may result in causing other problems.</p>	<p>Cllr Penny Simpson proposed that the Council declares a climate emergency and shows its willingness to work with other groups to promote sustainability. Seconded by Cllr Anna Adnitt and <b>resolved</b> (8 for, 3 against, 1 abstention).</p> <p>It was agreed not to form a working group at this time.</p>
135/2019	To agree to support the aim to reduce, in every possible way, the use of Single use Plastics (SUPs) in Moretonhampstead, as championed by Moreton Action on Plastics and accredited by Surfers Against Sewage.	<p>Information had been circulated in advance.</p> <p>Cllr Mike Jeffery proposed that Standing Orders be suspended. Seconded by Cllr Bas Payne and <b>resolved</b>.</p> <p>Hilary Mathieu of Moreton Action on Plastics (MAPs) addressed the meeting.</p> <p>Cllr Mike Jeffery proposed that Standing Orders be re-instated. Seconded by Cllr Paul Dodd and <b>resolved</b>.</p> <p>It was noted that Cllr Bas Payne would continue as the Council's representative on the MAPs steering committee.</p>	

			Cllr Bas Payne proposed that the Council supports the aim to reduce, in every possible way, the use of Single Use Plastics in Moretonhampstead, as championed by Moreton Action on Plastics and accredited by Surfers Against Sewage. Seconded by Cllr Nicky Cardew and <b>resolved</b> .
136/2019	<p>Matters arising not on the agenda – for report only.</p> <ol style="list-style-type: none"> <li>1. 108/2019 – suspected asbestos in the allotment site – update on removal</li> <li>2. 111/2019 – update on recruitment of the new Clerk</li> <li>3. 114/2019 – Data protection &amp; GDPR – update on advice received from the ICO</li> <li>4. 129/2019 – update following the presentation from the Bio Blitz Group at the August meeting</li> </ol>	<p>Cllr Bas Payne reported that this was in hand and would be carried out in damper weather.</p> <p>The Chairman reported that interviews would take place week commencing 9<sup>th</sup> September.</p> <p>Cllr Bas Payne advised that the situation is unclear. Although registration is not compulsory, the ICO takes the view that the Parish Council should register. Cllr Payne had contacted Mel Stride MP who had directed the Council to the ICO website.</p> <p>It was agreed that the Council should adopt a Data Protection Policy. Cllr Nicky Cardew offered to draft a policy.</p> <p>The Chairman advised that a walk around the Churchyard had been arranged with the Bio Blitz Group for 11<sup>th</sup> September at 6.30pm.</p>	<p>Noted.</p> <p>Noted.</p> <p>Agreed.</p> <p>Noted.</p>
137/2019	To note matters under the Chairman's discretion.	The Chairman advised that planning was underway for this year's Christmas event. The previous Clerk had done a lot of work to ensure the success of last year's event. The Parish Council would apply for the road closure order, but due to the appointment of a new Clerk, the Council would not be able to undertake any further responsibility for this year. The Development Trust would oversee this year's event and had requested a contribution of £150.00 from the Parish Council.	The request from the Development Trust was noted and would be considered under the list of payments.

138/2019	To receive the District Councillor's Report.	Cllr Mike Jeffery advised that no meetings had taken place.	Noted.
139/2019	To receive the Open Spaces monthly report.	The Open Spaces monthly report for July and August had been circulated in advance.	The report was received and is attached at appendix 1 on page 35.
140/2019	To consider the following planning application:  0361/19 – Inclusion / addition of an MOT test station facility at Unit 1d, Betton Way, Moretonhampstead		Cllr Bas Payne proposed that the Parish Council fully supports the application and is pleased to see Central Garage making good use of its facility. Seconded by Cllr Mike Jeffery and <b>resolved</b> .
141/2019	To receive the draft minutes of the meeting of the Finance & Policy Committee held on 20 <sup>th</sup> August 2019 and to agree the recommendations with regard to awarding the second round of grants.	The draft minutes of the Finance & Policy Committee meeting held on 20 <sup>th</sup> August 2019 had been circulated in advance.	Cllr Malcolm Chudley proposed that the recommendations regarding the award of grants be agreed. Seconded by Cllr Paul Dodd and <b>resolved</b> .  Moretonhampstead Sports and Community Centre - £300.00  Wellmoor - £300.00  Community Swimming Pool - £150.00  Friends of Moretonhampstead School - £200.00  Knead to Connect - £250.00  Total awarded £1,200.00
142/2019	To review and update the Terms of Reference for the Local Plan Response Group prior to the consultation on the final draft of the Local Plan.	Draft updated Terms of Reference had been circulated in advance.	Cllr Bas Payne proposed that the updated Terms of Reference for the Local Plan Response Group be approved. Seconded by Cllr Nicky Cardew and <b>resolved</b> .
143/2019	To receive the Internal Financial Regulator's Report.	Cllr Bas Payne reported the bank balances to date and advised that a date has been set to go through the accounts.	Noted.
144/2019	To approve the list of payments.	The list of payments was tabled at the meeting.	The list of payments is attached at appendix 2 on page 36. Cllr Malcolm Chudley proposed that the list of payments be approved. Seconded by Cllr Mike Warner and <b>resolved</b> .

145/2019	To receive correspondence and to agree any response: 1 Letter from members of the community regarding declaring a climate emergency.  2 Email from Teignbridge District Council regarding electric vehicle charging points.	The letter was noted.  The provision of electric vehicle charging points was discussed.	The matter of declaring a climate emergency had been addressed earlier in the meeting.  Cllr Penny Simpson proposed that the Parish Council express an interest in electric vehicle charging points being installed in car parks. Seconded by Cllr Nicky Cardew and <b>resolved</b> .
146/2019	To receive reports from Councillors with particular responsibilities.	Cllr Anna Adnitt advised that she would be attending the next Wellmoor meeting which would focus on helping the Health Centre with its allotment.	Noted.
<p>Public session</p> <p>A member of the public advised that, as a member of the Teignbridge Climate Action Steering Group, they would keep the Parish Council informed of developments.</p> <p>A member of Moreton Action on Plastics wished to see the community encouraged not to use plastic flowers and vases in the Churchyard.</p> <p><i>Cllr Malcolm Chudley left the meeting at 8.10pm.</i></p> <p>The Chairman thanked the public for attending the meeting.</p> <p><i>The members of the public left the meeting.</i></p>			
147/2019	To agree to exclude the public due to the confidential nature of the business to be transacted. Reason for exclusion: commercial information relating to a business may be discussed.		Cllr Mike Jeffery proposed that the public be excluded from the meeting for reasons of confidentiality. Seconded by Cllr Paul Dodd and <b>resolved</b> .
148/2019	To receive an update from the Chairman of the Post Office working group.	Cllr Mike Warner updated Councillors on the current situation.  The minutes of meetings of the Post Office working group would be made available to Councillors on request.  The Chairman thanked Cllr Warner for his report.	Noted.  Noted.
The Chairman closed the meeting at 8.18pm.			
Signed: (Chairman)			
Next meeting: Tuesday 1 <sup>st</sup> October 2019			

**MPC Minutes 03.09.2019 Attachment no. 1 – Open Spaces report July/August 2019**

**Inspection carried out by: Paul Dodd**

**Date: July/August 2019**

<b>Area</b>	<b>Comments</b>	<b>Action</b>
<b>The Sentry</b>	All looking good after summer events.	£200 Cheque returned to Carnival committee.
<b>Churchyard</b>	Looks good on a short cut.	Wildflower area has been cut
<b>The Play Area</b>	Seesaw requires one new running board. Baby swings cradles need replacing. Rotating seesaw Seat loose.	Wicksteed to be contacted re Replacement board. New plat pack cradles purchased, assembled and fitted. Seat re tightened.
<b>The Henge</b>	Looks good	Recently cut
<b>The Pound</b>	Looks good	Recently cut
<b>Cross Tree</b>	Looks good	Attended by Dawn in Cross Street.
<b>Geneva Island/War Memorial</b>	Bush needs cutting	Bush cut into nice shape
<b>Wheelwright's wheel</b>	OK	None needed
<b>Allotment</b>	Ok as far as I am concerned.	None needed by me.
<b>Seats/benches/ Lamp posts</b>	Metal seats need painting. One memorial seat needs repainting	See 1 below
<b>Gates and Railings</b>	All ok	None
<b>Bus Shelter</b>	Part of overhanging roof needs attention	Small piece of wood added And is now secure.
<b>Recycling</b>	All.ok.	None

We have 11 metal seats scattered around the Parish. One is new and needs no attention. Of the other ten, two are fairly modern and the remaining eight are old and prone to rust, if not maintained. These ten have now been repainted, three had to have undergrowth cut away from them. The new colour is "Gated Forest". Any complaints re the change of colour will be dealt with sympathetically.

The road sign on the Exeter road J/W Back lane had fallen off and has now been refitted with bolts and not alloy rivets as before.

Memorial seat next to the telephone box has been re varnished.

The Station Road stone wall has had all of the ivy and brambles cut back to re instate the width of the pavement.

Two black bins in the New Street part of the square that is not now being put away are being removed and the occupants will be supplied with TDC plastic sacks.

**MPC Minutes 03.09.2019 Attachment no.2 – List of payments September 2019**

<b>MANDATORY PAYMENTS FOR AUGUST 2019 (approved September meeting)</b>	<b>AMOUNT (inc VAT)</b>	<b>PAYMENT METHOD</b>
MDT (office rent) - paid 01/08/2019	308.82	Direct debit
S JENKINS (Locum Clerk's salary 1 - 31 August 2019)	838.36	Cheque
HMRC (PAYE and NI - next quarterly payment September)	0.00	Cheque
<b>OTHER PAYMENTS AUTHORISED 3 SEPTEMBER 2019</b>		
TALK TALK (telephone and internet) - paid 01/09/2019	34.72	Direct debit
Teignbridge District Council parish election recharge	1233.98	Cheque
Cllr Paul Dodd expenses - hammerite paint	18.72	Cheque
Hire of Community Club - 6 August 2019	15.00	Cheque
Georgiana Lingard website administration May - August 15 hours	150.00	Cheque
Moretonhampstead Development Trust - payment request Christmas 2019	150.00	Cheque
Tim Sutcliffe - 3 x Sentry cuts @ £145 per cut. 1 x verges cut June @ £210	774.00	Cheque
Rob Austin- August Churchyard £420.00. Henge & Pound 2 months @ £35	490.00	Cheque
New sign for allotments gate - quote for £21.00 + VAT	25.20	Cheque
<b>TOTAL</b>	<b>4,038.80</b>	