



### Minutes of Full Council meeting 6<sup>th</sup> February 2018

<b>Present</b>	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs Musialski, Wimberley, Arnold, Simpson, Jeffery, Hodges, Chudley, Bas Payne and Cardew		
<b>In attendance</b>	County Cllr Jerry Brook (part) and Julie Lammin (Clerk)		
<b>Apologies accepted</b>	Cllr Bob Austin		
<b>Dispensations</b>	None		
<b>Public Session:</b>	Two members of the public were present		
<b>Item No</b>	<b>Topic</b>	<b>Discussion points</b>	<b>Outcome/action</b>
12/2018 Cllr Jane Willis	Draft minutes of the council meeting dated 09.01.18	Draft minutes had been circulated with the agenda.	Proposal: Accept as a true record Proposer: Cllr Musialski Seconder: Cllr Jeffery Carried. One abstention.
13/2018 County Councillor Jerry Brook	Devon County Council (DCC) Councillor's report  1. DCC Proposed Budget for 2018/19  2. Bid to Government for road works  3. Locality budget  4. DALC Broadband and mobile coverage consultation	The proposal includes increases in adult care, children's services and corporate services. DCC is one of 10 areas piloting a new scheme for business rates which has yielded £10m. DCC budget meeting is on 15 <sup>th</sup> February and will be webcast.  An application has been submitted for additional funding for work on the small road networks.  Cllr Brook is currently considering a request from Wellmoor and stated that the fund was still available.  Although the deadline for online responses has passed Cllr Brook offered to pass information to the relevant DCC officer.	Noted.  Noted.  Noted.  Cllr Willis will email broadband speed information to Cllr Brook.
14/2018 Cllr Jane Willis	Matters arising not on the agenda – for report only  1. Item 146/2017 - DAA landing site at the Sports Centre	Meeting with Graham Austin (Sports Centre) and Barry Coath (Electrician) has not yet happened. The Chairman is waiting for Graham Austin's availability.	Noted.
15/2018	Matters under Chairman's discretion		

Cllr Jane Willis	<ol style="list-style-type: none"> <li>1. Community meeting re. plastics</li> <li>2. Growing Dartmoor Project – St Andrews Cemetery Phase 1 (Attachment no.1)</li> </ol>	<p>To be held on Friday 2<sup>nd</sup> March at the Cross Street Café</p> <p>Andrea Foxwell has made progress with the project to increase natural plants and wildlife in the town. The first phase of plans for St Andrews Cemetery includes planting lavender and snow drops. A map and description had been previously circulated to Councillors. There was support for the plans which will require little maintenance. There was concern should witch hazel be planted and suggested that if it is a dwarf variety would be suitable. The proposals have been approved by the Parochial Church Council and Reverend Simon Franklin.</p>	<p>Noted.</p> <p>Proposal: to support the plan as set out by Andrea Foxwell and to review it in one year. If witch hazel is planted for it to be dwarf variety  Proposer: Cllr Hodges  Seconder: Cllr Simpson  Carried</p>
16/2018 Cllr Bas Payne	Bowring Library Building <i>Report following first consultation with the MPC solicitor</i>	The Clerk, Cllrs Willis and Arnold met with Maureen Jenkins, solicitor recently. Maureen informed them of a 25 years Lease on the building issued by DCC to Libraries Unlimited (LUL) dated March 2017. Draft Terms from DCC include an overage clause of 60% over 80 years but no mention of a Lease. Cllr Payne stated either party can easily come out of the Lease which requires LUL to decorate internally and externally, the overage requires further negotiating and enquiries made with LUL of their intentions.	Proposal: Cllrs Arnold and Payne jointly contact LUL explaining the situation and requesting their intentions Proposer: Cllr Chudley Seconder: Cllr Hodges Carried
17/2018 Cllr Jane Willis	Emergency Plan <i>Presentation of draft document for discussion and approval</i>	The Clerk, Cllrs Willis and Cardew re-drafted the plan which was circulated for comment. The plan was supported in principle. The Clerk will populate contact pages and present to a future meeting for approval.	Noted.
18/2018 Cllr Vivienne Hodges	Local Plan Response Group (LPRG)  <ol style="list-style-type: none"> <li>1. Agree Terms of Reference (Attachment no. 2)</li> <li>2. Summary of meeting dated 5<sup>th</sup> February and proposed actions</li> </ol>	<p>Draft LPRG Terms of Reference were circulated. Cllr Hodges noted that once the new Local Plan is adopted the group will disband.</p> <p>Cllr Hodges summarised the minutes noting the following:</p> <ol style="list-style-type: none"> <li>1. DNPA timescales for 2018 are: <ul style="list-style-type: none"> <li>• end of March for comments to be taken into consideration for the first draft plan</li> <li>• July – first draft plan available</li> <li>• Sept-Nov consultation on the first draft plan</li> </ul> </li> <li>2. There is not enough time to carry out a credible survey for</li> </ol>	<p>Proposal: Accept LPRG TOR  Proposer: Cllr Hodges  Seconder: Cllr Arnold  Carried</p> <p>Proposal: To send in further comments to DNPA by the end of March following the same general approach as the revised comments send in November but with more detail. To draft a general questionnaire for comment/approval at the Council's March meeting and discussion with the community at the Annual Parish meeting (April/May).</p>

		<p>the March deadline.</p> <p>3. The Council should send in further comments to the response in November but with more details.</p> <p>4. The group draft a general questionnaire, not focussing on affordable and social housing, for approval at the Council's March meeting.</p> <p>5. The approved questionnaire to be discussed with the community at the Annual Parish Council meeting (April/May) before circulating.</p>	<p>Proposer: Cllr Hodges          Seconder: Cllr Chudley          Carried</p>
19/2018 Cllr Bas Payne	Internal Financial Regulators report	A payment of £20.00 paid to the Parish Hall had not been included on November's list of payments for approval. The payment was for the hire of the hall for November's parish Council meeting.	It was noted that this payment was necessary and for it to be included in this month's list of payments for authorisation.
20/2018 Cllr Paul Dodd	Open Spaces report (Attachment no. 3)	Circulated for information.	Noted.
21/2018 Cllr Mike Jeffery	Teignbridge District Council's Budget proposals.	<p>Car park charges:            Increase 10p            Seasons tickets unchanged at £120.00 per year.            Charge period to be set to 1<sup>st</sup> April – 31<sup>st</sup> Oct every year            Council tax increase of £5 per year            Garden waste unchanged at £35 per year.</p>	
22/2018 Julie Lammin Clerk	Approve accounts (Attachment no.4)	A list of payments was circulated. £20.00 payment to the Parish Hall to be added.	<p>Proposal: Approved with the additional £20.00 payment to the Parish Hall          Proposer: Cllr Chudley          Seconder: Cllr Hodges          Unanimously carried.</p>
23/2018 Julie Lammin Clerk	Correspondence	There was no additional correspondence to that already circulated by email.	Noted.
<p><b>Public Session:</b> Cllr Jeffery was asked if other settlements identified for potential growth in the DNPA Local Plan were carrying out surveys, suggesting all communities should do the same survey. Cllr Jeffery responded that each area has different priorities. Also regarding the Local Plan it was questioned whether the infrastructure is included and that the road network would require improvements to accommodate additional housing. This point was noted and agreed that roads and parking are constraints.</p>			
The Chairman closed the meeting at 20.20pm			
Signed:		Cllr Jane Willis (Chairman)	
Next meeting: 6 <sup>th</sup> March 2018			

**MPC minutes 6.2.18 Attachment No. 1**

**Project – St Andrews Cemetery Phase 1 – email from Andrea Foxwell dated 4.2.18**

I have taken initial advice from Glenn Stapleton, who is a local man, knowledgeable, qualified, and works professionally as a reliable gardener. His view is that lavender would do very well in the proposed area, and once established would require little maintenance. A prune at the end of each season, and eventually when the bushes begin to get too leggy, we will take cuttings and replace them. We thought about dividing the area into three, with the central area planted with a pink/red sedum, which is very happy with a dry south - facing spot, and would attract bees and butterflies. I have also marked on the plan a place to plant green snowdrops (after they have flowered this year), by the Yard, beneath the holly trees, as a way to get started.

The wider context for the planting is that Green Hill Arts is about to embark on a 2 year Grants for the Arts funded project 'Dartmoor Vision', of which the Lottery Funded: 'Growing Dartmoor' is a fundamentally important part. Our work of practical re'minding', that is: making work that brings together the many networks that exist within the town and local area in ways that allows for: new members of the community to become involved, the crossover of generations, and interests, growing food and pollinator plants, and building greater awareness of our insect population, particularly bees. We will be having two shared meals (at the very least) in the coming year. There will be creative arts activities in the town also to work alongside the growing, and talks, and demonstrations. More of that another time.

The Churchyard is one of many regenerative spaces in Moretonhampstead, a major one - which serves to help us feel a part of the continuing web of life, for obvious reasons. ... so it is that I cannot answer your second question 'who/how it is going to be looked after' with a concrete answer. I have approached the scouts and they have yet to get back to me. I don't see a particular group per se, as yet being 'in charge'. It is my understanding that as the project grows, with leadership from Green Hill Arts and our yet-to- be- appointed- Project Manager, so will people become engaged and inspired to be a part of - making the beds in the churchyard, planting bulbs, thinking about the wildlife potential of the place, and from this activity the management/working party/growing group will arise. Most likely Green Hill Arts, working with the Parish Council, and the PCC together, maybe the scouts will take a leading role, perhaps another group may form, we don't know yet. We are particularly wanting to involve family groups. I can see with more involvement from local people, so the churchyard will stop being a corridor to the Sentry, and more a place to be, sit and reflect.

I have no reason to doubt that there will be a response from the wider community. Pam Mercer for one, would love snowdrops on Ian's grave. Often we need a community around us to feel we are not alone, I am no different in the search to create and be a part of something that is potentially healing.

All good wishes  
Andrea

PS I have also cc'd Annkatrin Hendry (school gardening club) and Angharad Barlow (artist and solitary bee house maker) who is working with us at the school, and in the community, and Nicky Thompson, artist/photographer/grower, who with me is a major creative lead.

**MPC minutes 6.2.18 Attachment No. 2 - LRPG TOR**

<b>Status</b>	The Local Plan Response Working Group (LRPG) is a working group of Moretonhampstead Parish Council (MPC) with the responsibility of making recommendations to MPC on all relevant matters.
<b>Purpose</b>	LRPG to advise the MPC on its response to the Dartmoor National Park Local Plan Review by carrying out a survey in reaction to the local community's request for further consultation.
<b>Objectives</b>	<ul style="list-style-type: none"> <li>To carry out a survey.</li> <li>To consult the local community on the draft survey questionnaire and the result of the survey.</li> <li>To report back to the MPC at every stage.</li> </ul>
<b>Full Membership (max)</b>	<ul style="list-style-type: none"> <li>MPC – five members</li> <li>Others by invitation and at the discretion of the LPRWG</li> </ul>
<b>Meetings and Procedures</b>	<ul style="list-style-type: none"> <li>Meeting frequency: as required</li> <li>Members of the public are not invited to attend meetings</li> <li>Notes of meetings made available to MPC members on request to MPC Clerk</li> <li>Quorum : minimum of three</li> <li>Chair appointment annually by MPC</li> <li>LRPG to disband once the new Local Plan is adopted.</li> </ul>
<b>Review</b>	Annually
<b>Created</b>	Dec 2017

**MPC minutes 6.2.18 Attachment No. 3 - Open Spaces report**

<b>Area</b>	<b>Comments</b>	<b>Action</b>
The Sentry	All ok	None
Churchyard	All ok	None
The Play Area	All ok	None
The Henge	Looks good	None
The Pound	Looks good	None
Cross Tree	Looks good	None
Geneva Island/War Memorial	Ok	None
Wheelwright's wheel	Looks good	None
Allotment	Ok	None
Seats/benches/Lamp posts	All ok	None
Gates and Railings	All ok	None
Bus Shelter	Still looking good	None
Recycling	All checked once a week	Cardboard emptied. Plastic bottles and glass bottles nearly full. Will check and report if necessary.

**MPC minutes 6.2.18 Attachment No. 4 - Approve accounts**

<b>MANDATORY PAYMENTS JAN 2018 (February meeting)</b>	<b>AMOUNT</b>	<b>PAYMENT METHOD</b>
MDT (office rent) - paid 1/1	308.82	Direct debit
J. LAMMIN (Clerk's salary ) - paid 31/01	1138.84	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution ) - paid 31/01	363.41	Online transfer
HMRC (PAYE and NI - quarterly)	0.00	Online transfer
<b>OTHER PAYMENTS AUTHORISED</b>		
TALK TALK (telephone and internet)	37.12	Direct debit
G LINGARD (social media updates)	90.00	Online transfer
M DODD (union jack)	91.02	Online transfer
PARISH HALL (Nov parish council meeting)	20.00	Online transfer
COMMUNITY CLUB (venue hire 6/2)	15.00	Online transfer
<b>TOTAL</b>	<b>2,064.21</b>	