



**Minutes of the meeting of Moretonhampstead Parish Council held on Tuesday 5<sup>th</sup> November 2019 at 7.00pm at the Community Club, Moretonhampstead**

<b>Present</b>	Cllr Anna Adnitt Cllr Malcolm Chudley Cllr John Farrand-Rogers Cllr Vivienne Hodges (Chairman) Cllr Mike Jeffery Cllr Gordy Keep Cllr Penny Simpson Cllr Bas Payne Cllr Mike Warner
<b>In attendance</b>	2 members of the public Samantha Parkin – Parish Clerk Sarah Jenkins – Locum Clerk

**Public Session:**

A member of the public raised the matter of the grass cuttings in the Churchyard. These had not been collected following the recent cut. Cllr Vivienne Hodges advised that this is not currently part of the contract however this will be reviewed next year. The member of the public wishes to collect the cuttings which has been approved by Cllr Vivienne Hodges subject to informing the Parish Clerk.

*One member of the public left the meeting.*

<b>Item No</b>	<b>Agenda item</b>	<b>Discussion points</b>	<b>Outcome/action</b>
169/2019	To accept apologies for absence.		Apologies were accepted from Cllr Nicky Cardew, Cllr Rose Mogeni and Cllr Paul Dodd.
170/2019	To receive declarations of interest in items on the agenda and requests for dispensations.		None received.
171/2019	To approve the draft minutes of the meeting of the Parish Council held on 1 <sup>st</sup> October 2019.	Draft minutes of the meeting had been circulated with the agenda.	Cllr Malcolm Chudley proposed that the minutes of the meeting held on 1 <sup>st</sup> October 2019 be <b>approved</b> and signed as a correct record. Seconded by Cllr John Farrand-Rogers and <b>resolved</b> .
172/2019	To receive the County Councillor's report.	Cllr Jerry Brook advised the following: <ul style="list-style-type: none"> <li>Increased pressure on public services, particularly children services. The service will do what it can to come in on</li> </ul>	

		<p>budget.</p> <ul style="list-style-type: none"> <li>• A number of young people across Teignbridge are living in mobile homes.</li> <li>• A real concern for all, council tax review to fix the gap in the budget.</li> </ul> <p>Cllr Jerry Brook also advised on the Transport Department.</p> <ul style="list-style-type: none"> <li>• Road network starved of funding for the last 9 years. Department of Transport has recognised that the road network has suffered as a result and will try to address this issue in the next spending round.</li> <li>• Has been approached about the possibility of installing an electric charging point for vehicles. Cllrs to consider if this would be of value to Moretonhampstead.</li> </ul> <p>In response to a question about Queens Road, Cllr Brook advised that he was still awaiting a reply regarding the core samples.</p> <p>Cllr Mike Jeffery asked Cllr Jerry Brook if he was aware of the water at Wray Barton. Cllr Malcolm Chudley asked Cllr Jerry Brook if he was aware of the blocked drains across Moretonhampstead with grass growing out of them. He was concerned that there will be a serious accident in the Winter. Cllr Jerry Brook will look into both of these issues as the drains should be cleaned once a year.</p> <p>The Chairman thanked Cllr Brook for his report.</p> <p><i>Cllr Brook left the meeting at 7.18pm.</i></p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
173/2019	To receive an update on issues regarding burials in the cemetery and how best to proceed.	<p>Cllr Malcolm Chudley proposed the suspension of standing orders so that a member of the public could advise on the issues. Seconded by Cllr Mike Jeffery and resolved.</p> <p>Rob Austin, who has current contractual responsibility for grave digging, had been approached by the previous Parish Clerk and asked to</p>	<p>Rob Austin will liaise with the Parish Clerk and provide an estimate.</p>

		<p>stop pre digging graves to save cost.</p> <p>Rob Austin advised that the problem with not pre digging is the decayed granite and solid rock underground resulting in a longer digging time.</p> <p>Cllr Vivienne Hodges has requested an estimate so that we can review burial costs.</p> <p>The member of the public left.</p>	
174/2019	<p>Matters arising not on the agenda – for report only</p> <ol style="list-style-type: none"> <li>1. Item no 152/2019 – update on plan of grit bins and salt levels</li> <li>2. Local Plan Report</li> </ol>	<p>Cllr Mike Jeffery's gave a list of grit bins to Cllr Jerry Brook.</p> <p>The response has been sent on time. Cllr Bas Payne thanked for all his hard work on the response.</p>	<p>Noted.</p> <p>Cllr John Farrand-Rogers proposed that the council formally <b>approve</b> the document drawn up by Cllr Bas Payne. Seconded by Cllr Malcolm Chudley and <b>resolved</b>. The response can be found in the Appendix.</p>
175/2019	To note matters under the Chairman's discretion	<p>Complaint received about dog owners not clearing up after their dogs on the community path.</p> <p>Cllr Malcolm Chudley noted that this is a widespread problem.</p> <p>Cllr Vivienne Hodges asked if it would be worth painting the dog fouling stencils around Moretonhampstead again. Residents are asked to report offenders to the local dog warden.</p> <p>Xmas light switch on. The Parish Council are sharing responsibility with Moretonhampstead Development Trust. Road Closure has been agreed. Arrangements are going ahead.</p>	<p>Noted.</p> <p>Noted.</p>
176/2019	To receive the District Councillor's Report	There were no matters to report.	
177/2019	To appoint a Councillor representative to the Fair Trade Steering Group.	<p>To enable Moretonhampstead to be granted Fair Trade status the steering group requires a Parish Council representative.</p> <p>Cllr Penny Simpson volunteered to be the representative.</p>	Cllr Malcolm Chudley proposed that Cllr Penny Simpson be <b>appointed</b> as a Councillor representative to the Fair Trade steering group. Seconded by Cllr Mike Jeffery and <b>resolved</b> .
178/2019	To receive the Open Spaces monthly report.	The Open Spaces monthly report was tabled at the meeting.	The report was received and is attached at appendix 1 on page

		Cllr Vivienne Hodges noted that Cllr Paul Dodd works very hard on this report and wishes to thank him for all his hard work.	49. Noted.
179/2019	To consider the following planning applications:  0481/19 – New farmstead comprising farm buildings, yard and temporary agricultural workers dwelling together with alterations to public right of way arrangements at Cranbrook Linhay Farm, Moretonhampstead ( <i>new application following withdrawal of previous application</i> )	A briefing note had been circulated previously. It was noted that the Parish Council had previously supported this application and agreed to support the application due to its economic benefit.	Cllr Mike Jeffery proposed that the Parish Council <b>supports</b> the application. Seconded by Cllr Vivienne Hodges and <b>resolved. 2 Abstentions.</b>
180/2019	0386/19 – Change of use of the land to provide school (retrospective) and associated works and buildings at Running Deer, Butterdon Wood, Moretonhampstead – amended plans	A briefing note had been circulated previously. It was noted that the Parish Council had previously supported this application provided that the existing buildings were demolished and car parking was provided inside rather than on the roadside. The amended plan shows that the buildings will be removed however there is no provision for inside parking. Cllr Bas Payne proposed that the Council support the application but reiterate our parking concerns.	Cllr Mike Jeffery proposed that the Parish Council <b>supports</b> the amended application. Seconded by Cllr John Farrand-Rogers and <b>resolved.</b>
181/2019	To approve the response to the letter from DNPA dated 4 <sup>th</sup> October 2019 regarding the complaint relating to 0489/06 (former Gale Saw Mills, Moretonhampstead): consent to use of cement fibre cladding on elevations facing Court Street.	Draft response circulated previously. Cllr Bas Payne noted a minor correction had been made and asked for the Councillors approval to send this response.	Cllr Malcolm Chudley proposed that the response is sent to the DNPA. Seconded by Cllr John Farrand-Rogers and <b>resolved.</b>
182/2019	To authorise two councillors to sign the Office Lease Agreement (Standing Order 21)	Copy of the lease was circulated previously.	Cllr Malcolm Chudley proposed the Chairman and Vice Chairman sign. Seconded by Cllr John Farrand-Rogers and <b>resolved.</b>
183/2019	To approve the Terms of reference for the Climate Change Working group.	Cllr Anna Adnitt had drafted the terms of reference and these had been circulated previously.	Cllr Mike Warner proposed that the council use these terms of reference as a starting point. Seconded by Cllr Bas Payne and <b>resolved.</b>
184/2019	To receive the report of	Cllr Bas Payne reported that the	Noted.

	the Internal Financial Regulator.	locum Parish Clerk has drawn up a spreadsheet and populated it with data. He is currently checking the first quarter and will hopefully be able to approve at the next meeting.	
185/2019	To approve the dates for meetings for 2020	Dates have been previously circulated.	Cllr Bas Payne proposed to adopt the meeting dates. Seconded by Cllr Anna Adnitt and <b>resolved</b> .
186/2019	To approve the list of payments.	The list of payments was tabled at the meeting.	The list of payments is attached at appendix 2 on page 50. Cllr Mike Jeffery proposed that the list of payments be <b>approved</b> . Seconded by Cllr Penny Simpson and <b>resolved</b> .
165/2019	To receive correspondence and to agree any response: 1 Email from Teignbridge District Council regarding Operation London Bridge and to identify a local area for the laying of the flowers.	In the event of the death of the Monarch Cllr Vivienne Hodges suggested that the war memorial would be a suitable place for the laying of flowers.  Cllr Mike Warner wishes to have a book of remembrance situated in Moretonhampstead in addition to the official book in Teignbridge.	Cllr Malcolm Chudley proposes the war memorial. Seconded by Cllr Bas Payne and <b>resolved</b> .  Cllr Mike Warner proposes a 2 <sup>nd</sup> book of remembrance. Seconded by Cllr Penny Simpson and <b>resolved</b> . Parish Clerk to contact Teignbridge.
166/2019	To receive reports from Councillors with particular responsibilities.	<u>DALC Conference</u> Cllr Penny Simpson and the locum Parish Clerk attended the recent conference. Phil Norrey echoed Cllr Jerry Brooks concerns of the crisis in care provision. 70% of the budget is spent on 3% of the population. He was proud that no Libraries have been closed in Teignbridge. Highlighted the 8000 miles of highways (largest in the UK) we have the largest pothole fund which has been used. Fairly upbeat about next year's budget. DCC have set up a Climate Change response group which has gained a big momentum.  <u>Climate Change Working Group</u>  Local organisations have been contacted. The zero waste shop organiser is making an action plan for community engagement. Welcome suggestions from local groups. Cllr Anna Adnitt is booked on a workshop with local emergency services and will relook at Emergency Plan.	Noted.  Parish Clerk to send out emergency plan to Councillors.

		<p><u>Wellmoor</u> Cllr Anna Adnitt attended the meeting. Passed on information from the above workshop.</p> <p><u>Funding Workshop</u> Cllr Penny Simpson attended; there is money available for fundraising.</p> <p><u>Post Office Working Group</u> Cllr Mike Warner stated that someone is interested in taking over the Post Office services. The current PO services will cease on 31/01/2020. Outreach services will have a trial period in new premises.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
Public session			
The Chairman closed the meeting at 8.13pm.			
Signed: (Chairman)			
Next meeting: Tuesday 3rd December 2019			

**MPC Minutes 05.11.2019 Attachment no. 1 – Open Spaces report November 2019**

Inspection carried out by: Cllr Paul Dodd  
Date: November 2019

**Moretonhampstead Parish Council  
Open Spaces Monthly Inspection Report**

Inspection carried out by: Paul Dodd  
Date: November 2019

Area	Comments	Action
<b>The Sentry</b>	Holes in grass need filling	Completed
<b>Churchyard</b>	All ok	Looks good and recently cut. Should be the last cut.
<b>The Play Area</b>	As shown	See saw awaits running board repair.
<b>The Henge</b>	Looks good	None
<b>The Pound</b>	Looks good	None.
<b>Cross Tree</b>	Looks good	None

<b>Geneva Island/War Memorial</b>	Ok	None
<b>Wheelwright's wheel</b>	Looks good	None needed
<b>Allotment</b>	New notice fixed to gate.	None
<b>Seats/benches/ Lamp posts</b>	All look good	None.
<b>Gates and Railings</b>	All ok	None.
<b>Bus Shelter</b>	Looks good	None
<b>Recycling</b>	All checked once a week	None

Most road signs within the town have, where necessary been washed and tree branches cut back. British Legion sign board re varnished and painted inside. Then with the help of Mike Jeffrey refitted to the wall.

#### MPC Minutes 05.11.2019 Attachment no.2 – List of payments November 2019

<b>MANDATORY PAYMENTS FOR OCTOBER 2019 (approved November meeting)</b>	<b>AMOUNT (inc VAT)</b>	<b>PAYMENT METHOD</b>
MDT (office rent) - paid 01/10/2019	308.82	Direct debit
S JENKINS (Locum Clerk's salary 1 - 31 October 2019)	838.36	Cheque
HMRC (PAYE and NI - next quarterly payment December)	0.00	
<b>OTHER PAYMENTS AUTHORISED 5 November 2019</b>		
TALK TALK (telephone and internet) - paid 01/11/2019	33.53	Direct debit
Moor Print (Allotment Sign)	25.20	Cheque
R J Austin (Church Yard Maintenance, Grave dig, cut wild flower)	1150.00	Cheque
T A Sutcliffe (2 x Sentry cut)	348.00	Cheque
British Legion (Donation for Poppy Wreath)	25.00	Cheque
Greenhill (Photocopying)	162.36	Cheque
Hire of the Community Club	15.00	Cheque
<b>Total</b>	<b>2,806.27</b>	