



You are hereby summoned to attend the meeting of the Parish Council to be held on Tuesday 1st October 2019 at 7.00pm at the Community Club, Moretonhampstead, for the purposes of transacting the following business:

Public Session

No	Agenda	Councillor/Speaker
1.	To accept apologies for absence	Chairman
2.	To receive declarations of interest in items on the agenda and requests for dispensations	Chairman
3.	To approve the draft minutes of the meeting of the Parish Council held on 3 rd September 2019 (copy attached)	Chairman
4.	To receive the County Councillor's Report	County Cllr Jerry Brook
5.	Matters arising not on the agenda – for report only 1. <i>Item no 136/2019 – Update on recruitment of the new Clerk</i> 2. <i>Item no 136/2019 – Update following the walk around the Churchyard with the Bio Blitz Group on 11th September</i>	Chairman Chairman / Cllr Paul Dodd
6.	To note matters under the Chairman's discretion	Chairman
7.	To receive the District Councillor's Report	District Cllr Mike Jeffery
8.	To receive the Open Spaces monthly report	Cllr Paul Dodd
9.	To consider the following planning application: 1. 19/0050 – Conservation Area: Proposed Tree Works, Ponsford House, Moretonhampstead	Chairman
10.	To agree to request that DNPA place a Tree Preservation Order on trees at Ford Street as per planning application 0228/18 - Forder Meadow tree protection measures (attached) and specifically T7 (oak), T9 (ash) and T10 – T13 (4x lime)	Chairman
11.	To receive the attached briefing note on the draft Local Plan and to agree either 1. To delegate to the Local Plan Response Group (meeting 8 th October) to agree and submit the Council's response, or 2. To call an extraordinary Parish Council meeting Reason: to meet the deadline for comments of 1 st November	Chairman
12.	To receive the attached Report and Certificate from the external auditor (PKF Littlejohn LLP) for the financial year ended 31 March 2019 and to note the publication of the Notice of Conclusion of Audit by 30 th September 2019	Chairman

13.	To receive a report from the Internal Financial Regulator (attached) and to agree to keep the Council's accounts by way of Excel spreadsheets and on a receipts and payments basis	Chairman / Cllr Nicky Cardew
14.	To appoint Cllr Anna Adnitt to the Open Spaces Committee	Chairman
15.	To agree to form a Climate Change Working Group	Cllr Anna Adnitt
16.	To approve the list of payments (to be tabled at the meeting)	Chairman
17.	To receive correspondence (attached) and to agree any response: <ol style="list-style-type: none"> 1. Notification of litter pick from Moreton Action on Plastics in conjunction with Surfers Against Sewage 2. Letter from Dartline regarding restricted road width at Wray Barton 3. Request from a resident for a grit bin at Station Road car park 	Chairman
18.	To receive reports from Councillors with particular responsibilities	Councillors
Public Session		
19.	To agree to exclude the public due to the confidential nature of the business to be transacted. Reason for exclusion: information relating to the employment of staff will be discussed	Chairman
20.	To ratify the appointment of the new Clerk and RFO and to approve the contract of employment and arrangements for handover from the Locum Clerk (information attached)	Chairman
Date: 25 September 2019 Signed: <i>Sarah Jenkins</i> (Locum Clerk)		