



You are hereby summoned to attend the meeting of the Parish Council to be held on Tuesday 2nd July 2019 at 7.00pm at the Community Club, Moretonhampstead, for the purposes of transacting the following business:

Public Session

No	Agenda	Councillor/Speaker
1.	To accept apologies for absence	Chairman
2.	To receive declarations of interest in items on the agenda and requests for dispensations	Chairman
3.	To approve the draft minutes of the meeting of the Parish Council held on 4 th June 2019 (copy attached)	Chairman
4.	To receive the County Councillor's Report	County Cllr Jerry Brook
5.	To discuss the proposed closure of Moretonhampstead Post Office (Ms Jenny Tribe will attend the meeting) and to agree further action as appropriate	Chairman / Ms Jenny Tribe
6.	To agree to support the plastic free communities initiative and to appoint a Parish Councillor to the Moreton Action on Plastics (MAPs) Steering Group (information on what is required is attached)	Chairman / Ms Hilary Mathieu
7.	To agree to support the initiative for Moretonhampstead to seek Fair Trade Status	Chairman / Mr Lionel Holmes
8.	Matters arising not on the agenda – for report only <ol style="list-style-type: none"> 1. <i>Item no 89/2019 Bidder Memorial planning application – conditional planning permission has been granted</i> 2. <i>Item no 89/2019 Cladding to Stevens' office building – response awaited</i> 3. <i>Item no 89/2019 Suspected asbestos in the allotment site – update to be provided at the meeting</i> 	Cllr Bas Payne Clerk Cllr Bas Payne
9.	To note matters under the Chairman's discretion	Chairman
10.	To receive the District Councillor's Report	District Cllr Mike Jeffery
11.	To approve the job advert, including hours and salary range, the job description and the person specification for the recruitment of the new permanent Clerk and RFO and to delegate authority to the Recruitment Working Group to proceed and, following interviews, to make an offer of employment subject to satisfactory references (documents attached)	Chairman
12.	To receive the Open Spaces monthly report	Cllr Paul Dodd

13.	To consider the following planning application: 1. 0275/19 – Erection of agricultural store for livestock and machinery at Yalworthies, Moretonhampstead	Cllr Bas Payne
14.	To receive the draft minutes of the meeting of the Finance & Policy Committee held on 18 th June 2019 and to agree the recommendation with regard to the level of reserves for the financial year ended 31 March 2019	Cllr Nicky Cardew
15.	To consider the renewal of the lease for the Parish Council Office at the Green Hill premises (brought forward from the last meeting) (current lease attached)	Chairman
16.	To receive the Internal Financial Regulator's Report	Cllr Bas Payne
17.	To approve the list of payments (to be tabled at the meeting)	Chairman
18.	To receive correspondence (attached) and to agree any response: 1. Devon & Somerset Fire & Rescue Service – proposed changes to service delivery 2. Carnival Committee – request to use The Sentry	Chairman
19.	To receive reports from Councillors with particular responsibilities	Councillors
Public Session		
20.	To agree to exclude the public due to the confidential nature of the business to be transacted. Reason for exclusion: commercial information relating to quotations for contracts will be discussed	Chairman
21.	To agree the recommendation from the Open Spaces Committee regarding the open spaces ground works quotations and award of contracts (Committee minutes attached)	Cllr Paul Dodd
Date: 26 th June 2019 Signed: <i>Sarah Jenkins</i> (Locum Clerk)		