



Minutes of Full Council meeting 2nd April 2019

Present	Chairman Cllr Willis, Cllrs Dodd, Payne, Cardew, Musialski, Chudley, Jeffery, Hodges, Wimberley and Arnold
In attendance	County Councillor Jerry Brook (part) and Julie Lammin
Apologies accepted	Cllrs Austin and Simpson
Dispensations	None

Public Session:
No members of the public were present.

Item No	Topic	Discussion points	Outcome/action
42/2019 Cllr Jane Willis	Approve minutes of the council meeting dated 05.03.19	Draft minutes had been circulated with the agenda.	Proposal: that the minutes are accepted as a true record Proposer: Cllr Cardew Seconder: Cllr Hodges Carried with two abstentions
43/2019 Cllr Jane Willis	Matters arising not on the agenda – for report only 1. Item no.150/2018 1. Queens Road – meeting 2. Bidder memorial planning application 3. Annual Parish meeting	Information on the existing sub base was still awaited from Devon County Council. A planning application has been submitted to Dartmoor National Park Authority. John Dodds paid for the application and will be reimbursed for the cost of £137.00. Approx. 30 people attended. The Chairman thanked Councillors for their attendance and contributions. She also thanks Sarah Hutchings for organising refreshments and the Clerk for her work.	The Chairman will follow this outstanding issue up with County Councillor Jerry Brook when they meet to go through outstanding highways issues. Noted. Noted.
44/2019 Cllr Jane Willis	Matters under Chairman's discretion 1. Clerk's Annual Appraisal. 2. Wheelchair access through the town	Scheduled for Monday 8 th April. Cllr Willis reported that she and the Clerk will prepare a proposed route to be presented at a future Council	Noted. Noted.

		meeting.	
45/2019 Devon County Councillor Jerry Brook	County Councillor's Report	County Councillor Brook had no news to report. He offered to take questions. The only point raised concerned roads, specifically drainage. Cllr Brook agreed to meet with the Chairman to discuss outstanding and new highways issues. Councillor Brook thanked the Council for its support during this term.	Noted. County Councillor Brook was also thanked by the Council for his support.
46/2019	Local Election	The Chairman explained that she is on leave for the annual council meeting on 14 th May. The Clerk had circulated procedural information to Councillors and confirmed the new council will need to nominate a Chairman for the first item which will be to elect a Chairman.	Noted.
47/2019 Cllr Mike Jeffery	District Councillor's Report	There were no matters or issues to report.	Noted.
48/2019 Cllr Bas Payne	Internal Financial Regulator's Report <i>Update on monthly financial checks</i>	January accounts have been checked; the usual software problem is not yet resolved. An overpayment of £5 to Tim Sutcliffe was reported. This amount will be recovered in the next payment.	Noted.
49/2019 Cllr Jane Willis	Devon Air Ambulance night landing opening event	The Chairman thanked all for their attendance. The event went well and had good number of people present. Lynn Bartlett, out of the money she raised, had a "thank you to the community for its generosity" plaque made. Graham Austin declined to give permission for it to be put up. Councillors requested the Chairman write to the Sports Centre Committee for permission to put the sign up in an appropriate place.	Proposal: that the Council write to the Sports Centre Committee for permission to put the sign up in an appropriate place. Proposer: Cllr Chudley Seconder: Cllr Payne Carried
50/2019 Cllr Bas Payne	Cladding to Stevens' office building	As requested by Michael Stevens, the Chairman read out his email explaining the reasons for the cladding to the Stevens' office building in Court Street. He stated the main reason for using the product was safety. Whilst not all Councillors were unhappy with the cladding the majority were and felt the DNPA were wrong not to consult the Parish Council before agreeing the material change. A draft letter to DNPA was circulated and discussed. Some minor amendments were agreed.	Proposal: that the Council send the draft letter with agreed amendments to DNPA Proposer: Cllr Chudley Seconder: Cllr Arnold Cllr Jeffery and one other abstained.
51/2019 Cllr Paul Dodd	Open Spaces 1. Monthly report (Attachment no. 1)	The report was circulated before the meeting in addition Cllr Dodd reported:	

	2. Open Spaces Ground Works Tender July 2019	<p>1. Several sheets of suspected asbestos have been found buried in plot 14 of the allotments. Cllr Arnold agreed to take a sample and send it off approx. for analysis at an approx. cost of £40.00.</p> <p>2. Car park charges start on 8th April.</p> <p>3. The female traffic warden has experienced some abuse from the public. All agreed this behaviour is unacceptable.</p> <p>The Clerk commented that the tender has been sent to local contractors, put on social media and the notice board. Also that the arrangements will be reviewed once the tender quotes were received. The Clerk circulated comments from the current Contractor who felt the revised approach would leave the churchyard looking unkempt.</p>	<p>Proposal: to get a sample of the product analysed and report back to a future Council meeting for a discussion and agreement on how to proceed Proposer: Cllr Jeffery Seconder: Cllr Dodd Carried</p> <p>Noted.</p> <p>Cllr Dodd will make the public aware of this in the News in Moreton.</p> <p>Noted.</p>
51/2019 Cllr Jane Willis	Approve accounts (Attachment no. 2)	A list of payments was circulated for comment.	Proposal: Approve the accounts Proposer: Cllr Payne Seconder: Cllr Jeffery Carried.
52/2019 Cllr Jane Willis	Correspondence	<p>In addition to correspondence circulated by email:</p> <p>1. The Chairman reported the Breast Screening unit had to be relocated recently because it was unable to park. This was unfortunate and in order for it not to be repeated the Chairman suggested offering the Parish Council's help to reserve space in the car park next time.</p> <p>2. A letter from WBW Solicitors relating to request from the Council to register ownership of the Pound and Geneva Island with H M Land Registry was reported. At the time the Council had not been maintaining these areas for enough years but now could. This would require a new declaration from the Clerk. Councillors felt there could be benefit from this and requested the Clerk establish the costs involved.</p>	<p>Noted and agreed.</p> <p>Proposal: for the Clerk to establish all costs involved in registering Geneva Island and the Pound into the Council's ownership with H M Land Registry Proposer: Cllr Payne Seconder: Cllr Arnold Carried</p>
The Chairman closed the meeting at 7.55pm			
Public session: No one			
Signed:		(Chairman)	
Next meeting: 14 th May 2019			

MPC Minutes 2.4.19 Attachment no.1

Moretonhampstead Parish Council
Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd
Date: April 2019

Area	Comments	Action
The Sentry	All OK.	Still awaiting fence and gate repair.
Churchyard	All ok	None
The Play Area	All ok	Minor litter removed
The Henge	Looks good	None
The Pound	Looks good	None
Cross Tree	Looks good	None
Geneva Island/War Memorial	Ok	None
Wheelwright's wheel	Looks good	None needed
Allotment	Asbestos sheets found buried	Found at rear of plot 14. Allotment committee informed and we await result.
Seats/benches/Lamp posts	All look good	None.
Gates and Railings	Apart from sentry as shown all ok.	None
Bus Shelter	Still looking good.	Will be painted this year
Recycling		

Lady traffic warden is being bullied. I will explain at the meeting.

MPC Minutes 2.4.19 Attachment no.2

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS MAR 2019 (Apr meeting)		
MDT (office rent) - paid 01/03/19	308.82	Direct debit
J. LAMMIN (Clerk's salary) - paid	1164.09	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid	370.68	Online transfer
HMRC (PAYE and NI - quarterly) - paid	727.55	Online transfer
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet) - paid 4/3	37.84	Direct debit
MDT (photocopying charges)	84.60	Online transfer
J. LAMMIN (expenses - office refreshments)	16.05	Online transfer
J.DODDS (planning application fee - Bidder memorial for Geneva Island) - paid	137.00	Online transfer
R. AUSTIN (churchyard maintenance & Pound/Henge)	425.00	Online transfer
VIKING (ink/stationary and stamps)	161.17	Online transfer
PARISH HALL (annual parish meeting venue fee)	20.00	Online transfer
COMMUNITY CLUB (2/4 Full Council)	15.00	Online transfer
MDT (Flag festival 1st round grant award for town flag repairs)	300.00	Online transfer
COMMUNITY CLUB (1st round grant award for banner and stand)	100.00	Online transfer
TOTAL	3,867.80	