



Minutes of Full Council meeting 12th September 2017

Present	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs Payne, Musialski, Austin, Chudley, Wimberley, Arnold, Simpson and Hodges
In attendance	County Councillor Brook and Julie Lammin (Clerk)
Apologies accepted	Cllr Jeffery
Dispensations	None

Public Session: Several members of the public were present. The Chairman opened the public session by reminding everyone that all elected Councillors appreciate the town's special qualities and feel passionately about its future. That Moretonhampstead Parish Council is a very hard working Council and all Councillors are unpaid. The Council recognises it is not the only group that values the town's uniqueness and that good communication is essential to avoid or clear up misunderstandings. The Chairman announced the next stage of the Dartmoor National Park Authority's (DNPA) Local Plan review to describe the process and discuss potential sites is scheduled for Tuesday 17th October at the Parish Hall. Mike Warner, who represented a group of people with concerns relating to the Council's Housing Study in particularly the SWOT conclusions, was invited to speak. They felt the survey did not connect with many Moretonians but had sympathy for anyone trying to interpret responses to some of the questions. They questioned whether Moretonians would consider a two bedroom property at £165k to be truly affordable for young people with local connection. Schemes currently being undertaken on Forder and Thompsons could supply 100 new dwellings including affordable so does Moreton really need further 50/60 dwellings coming on to the market at the same time? Clive Yallop endorsed Mike Warner's comments. He stated there was a successful campaign 15 years ago to save Courtenay Park. He felt development here would ruin the approach to the town and that there are other more suitable sites. Clive has a petition with 231 signed objections to development on Courtenay Park which he indicated would be audited and presented to the DNPA. The DNPA have stated currently the petition does not carry a lot of weight. Graham Austin commented that 20 years ago he and others objected to the Forder Meadow development. However with the development the town is massively enriched by the volunteers it provides, without them some provisions/services would not survive. He felt it important that the town should continue to develop and progress.

Item No	Topic	Discussion points	Outcome/action
106/2017 Cllr Jane Willis	Draft minutes of the council meeting dated 04.07.17	Draft minutes had been circulated with the agenda.	Proposal: Accept as a true record. Proposer: Cllr Austin Seconder: Cllr Payne Unanimously carried One abstention
107/2017 Cllr Jane Willis	Matters arising from approved minutes: 1. Item 90/2017 no.2 George Bidder memorial and Budleigh Bridge	Now that the snail mosaic outside Green Hill is gone it was suggested that the first bridge on the Wray Valley Trail be called Bidder Bridge in George Bidder's memory. However at the July meeting it was agreed that the bridge should be called Budleigh Bridge in memory of Mr and Mrs Harvey. A plaque will	Noted.

		<p>include the following: Budleigh Bridge 2012. Dedicated to the memory of Arthur and Judith Harvey of Budleigh Farm in recognition of their part in encouraging and facilitating the construction of the Wray Valley Trail by the Devon County Council engineers.</p> <p>The Parochial Church Committee is considering accommodating the Bidder bust and plinth in the Church along with the brass plaque summarising Bidder's life. This will be discussed at the PCC meeting on 18th Sept. It was suggested that these items could be returned and displayed in the Bowring Library building.</p>	<p>Wording to be circulated and Devon Engineers.</p> <p>This item will be included in October's agenda when the outcome of the PCC meeting is known.</p>
	2. Item 90/2017 no.3 Arnolds	Despite efforts to help Larry Kuiper take over the Lease of Arnolds the Court of Protection took too long to process his application. Larry is providing hardware products at the back of the newsagents. The previous Arnolds premise is empty.	Noted.
	3. Item 94/2017 DNPA consultation response	The Parish Council's response was submitted before the deadline.	Noted.
	4. Item 103/2017 no.1 Car parks	After 18 months Teignbridge District Council has confirmed it will provide grit bins for both car parks. The Parish Council will be responsible for their maintenance.	Noted.
	5. Item 104/2017 Nicola Bulbeck's (Chief Executive of TDC) departure	As requested the Chairman wrote to Cllr Jeremy Christophers, Leader of Teignbridge District Council for his comments on allegations in the Mid Devon Advertiser that Nicola Bulbeck received a pay out in the region of £250k. His response stated it was a personnel issue and was unable to comment further.	Noted.
106/2017 Cllr Jane Willis	Matters under Chairman's discretion	There were no matters to discuss.	
107/2017 County Cllr Jerry Brook	Devon County Councillor's report 1. Bowring Library building	Cllr Brook reported: Cllr Brook stated he had highlighted to DCC that the building's continued disrepair could result in the DNPA and other organisations being aggrieved with DCC.	Noted.
	2. Station Road - speeding	This will be followed up with Tegan Preston, DCC Highways Officer. Cllr Brook suggested highlighting the issue in the NIM and social media as it is often local people who break	Clerk to action.

	<p>3. Locality budget</p> <p>4. Pot holes and on street parking</p>	<p>local speed limits.</p> <p>Cllr Brook's has a locality budget of £10k for 10 parishes. He would like to maximise its use to benefit as many people as possible.</p> <p>There is a particularly poor stretch of road near Howton which Cllr Brook is requesting for repair. On street parking in Court Street and Pound Street from 30 mins to 1 hour is being advertised and going through the necessary procedure.</p>	
<p>108/2017</p> <p>Cllr Jane Willis</p>	<p>Casual vacancy</p> <p><i>Co-opting a Councillor</i></p>	<p>TDC had given permission for the Council to co-opt to the casual vacancy created by Ron Jones' resignation. Several people had expressed an interest, resulting in two formal applications; Nicky Cardew and Anna Gething who were both invited to introduce themselves. A ballot method of voting was applied with the Clerk counting the votes.</p>	<p>The Clerk reported a majority vote for Nicky Cardew. The Chairman congratulated Nicky and explained that formal paperwork needed to be completed in time for the October meeting.</p>
<p>109/2017</p> <p>Cllr Bas Payne</p>	<p>Bowring Library Building</p> <p><i>Report DCC's response to proposal for the Parish Council to take over and repair the building.</i></p>	<p>DCC has agreed for the building to be transferred to the Parish Council for the discounted sum of £1. This into account the urgent and essential works required. The transfer is subject to the following terms:</p> <ul style="list-style-type: none"> • With the Library lease in place • Covenanted to ensure continued use for community benefit • Overage clauses in the event of future change of use/future sale. <p>The next step is to enter into an agreement with Libraries Unlimited and agree transfer details with DCC. It is hoped to be able to tender for the urgent and essential repair works in April 2018. The process started with the Parish Council setting up a working group and undertaking a consultation to assess community support and financial donors. Approx 230 responses were received and £70k promised. This developed into creating a registered Charitable Trust to investigate and negotiate the possibilities. An enormous number of people involved and have given their support including the Parish Council and working group, trustees, donors, volunteers, County Cllrs George Gribble and Jerry Brook. The Bowring family are delighted with the outcome and have indicated they will continue to support the project.</p>	<p>Huge thanks were given to Cllr Bas Payne whose determination and relentless pursuit of acquiring the property for the community is admirable. There was confidence that the transfer will go ahead and the community can look forward to having its own library building again.</p>
<p>110/2017</p>	<p>Community Emergency Plan</p>	<p>The Chairman and Clerk had prepared a draft emergency plan</p>	<p>The Clerk requested Councillors email</p>

Cllr Jane Willis	<i>Consider draft</i>	which had been circulated. Its main focus is to ensure vulnerable people are looked after if there was a major incident. A bank of walkie talkies was suggested to ensure communication in case mobile networks are unavailable.	comments/suggestions to her. A revised drafted will then be prepared and circulated.
111/2017 John Willis – Chair HWG	Housing Working Group (HWG) <i>Report on meeting with members of the public in response to letters of concern regarding Courtenay Park and DNPA Consultation on the Local Plan Review</i>	It was agreed for standing orders to be suspended. John Willis summarised the reason for undertaking the recent housing study which was mainly due to the lack of progress of the two allocated sites at Forder Farm and Thompsons. He outlined the purpose, process and stages of the study. He stated it confirmed real local need and that the Devon Home Choice waiting list is only one need indicator. That most people would like to see more houses built as long as it met identified need. The report conclusions and recommendations formed part of the Parish Council's response to the DNPA Local Plan Review Consultation with other comments about the community. The Parish Council received some letters of objection to the study, its conclusions and recommendations. Members of the HWG met with some of the objectors to discuss their concerns. More information including notes of meetings with land owners was provided. The next stage is a public meeting with DNPA on 17 th October. John confirmed the HWG and Parish Council are not in discussions with developers or landowners also that no planning applications have been made to the DNPA to date. The HWG reports to the Parish Council and include representatives from the Community Land Trust (CLT), Moretonhampstead Development Trust (MDT), TDC, and DNPA. The HWG welcomes specific expertise and is delighted that Mike Warner has agreed to join the group. It next meets on 29 th Sept. John explained he had agreed to chair the group for the period of the study following Ron Jones resignation and that a new chair may now be needed. It was remarked that the housing study report was reported to the community rather than the community consulted as was expected. Cllr Hodges suggested that the recommendation might be reviewed in light of the response to suggestion to develop Courtenay	The discussion was noted.

		<p>Park but agreed the DNPA public consultation meeting is the next step. Comment was made that the Town and Country Planning Act gives the planning authority (DNPA) power to compulsory purchase designated site. It was noted that some parishioners were not aware of the study.</p> <p>John reported that TDC have recently recruited Mary Ridgeway as their Housing Enabler. Mary is investigating exception sites for affordable community led housing and has approached the HWG and for their support.</p> <p>Standing orders were resumed.</p>	<p>The suggestion of the DNPA being able to compulsory purchase through the Town and Country Planning Act will be followed up.</p>
<p>112/2017 Cllr Hugh Arnold</p>	<p>Finance and Policy Committee</p> <p><i>F&P recommendations on Round 2 grant applications 2017/18 and the Clerk's appraisal following its meeting on 5th September 2017</i></p>	<p>1. The total grant budget remaining for 2017/18 is £910.00. The total spend recommended is £1009.76. F&P therefore recommended that £100.00 be transferred from general reserves to the Grants budget to fund the additional amount required to meet the following recommendations:</p> <ul style="list-style-type: none"> (i) Sports Centre - award £500.00 towards this year's fireworks event (ii) Info centre – award £509.76 towards lighting (iii) Wellmoor's - refuse request for £750.00 towards research on the extent of loneliness in and around the town. <p>2. Recommend supporting the Clerk's request for an additional 5 hrs per week for next 6 months Oct – March at an approximate cost of £1842. This will include Tuesday evenings as contracted hours which will offer more flexibility for both the public and Councillors. Also to support enrolment on the CiCLA professional qualification at a cost of £250.00 with a maximum of a further £250 for additional training. The Clerk will undertake this in contracted and personal time. The qualification will enable the Council to take on more duties under the Localism Act.</p>	<p>Proposal: To support Round 2 grant recommendations. To transfer £100.00 from general reserves to the grant budget to be able to fund the total amount of £1009.76.</p> <p>Proposer: Cllr Arnold Seconder: Cllr Musialski Unanimously carried</p> <p>Proposal: To support recommendation to increase the Clerk's hours by 5 per week for 6 months and enrolment to the CiLCA course to a maximum of £500.00.</p> <p>Proposer: Cllr Hodges Seconder: Cllr Payne Unanimously carried</p>
<p>113/2017 Cllr Mike Jeffery</p>	<p>Devon Air Ambulance night site <i>Planning application</i></p>	<p>Due to Councillor Jeffery's absence it was agreed to carry this item forward to the next meeting</p>	<p>Noted.</p>
<p>114/2017</p>	<p>Internal Financial Regulator's Report</p>	<p>Cllr Payne and the Clerk have an appointment to check through the</p>	<p>Noted.</p>

Cllr Bas Payne		accounts for June, July and August.	
115/2017 Cllr Paul Dodd	Open Spaces (Attachment no. 1)	In additional to the circulated checklist Cllr Dodd commented: <ol style="list-style-type: none"> 1. Sentry seating project starts 18th September 2. War memorial refurbishment will be the next open spaces project. The clerk will investigate grants 3. The extra car space at the allotments is not yet being used 4. A new seat in memory of Neville Symons which replaces the broken seat near the hospital will be installed shortly 5. The request for a bollard at 1 Fore Street to protect the property for vehicle damage was followed up. DCC do not fund bollards to protect property, only people. The cost of purchasing and installing a bollard is £198.00. DCC would not be responsible for its upkeep/maintenance. 6. Speed survey. Cllr Dodd is in touch with PCSO Paul Wilson about changing the of position the equipment and a 30 mph flashing sign 7. Andrea Foxwell has provided further information about The Churchyard, The Community and Green Hill Arts project. It was suggested to hold a meeting to discuss her ideas further and the possibilities. 8. Daffodils at the roundabout. Cllr Vivienne Hodges was thanked for providing bulbs. 	Proposal: the Parish Council is willing to facilitate this for the resident should she wish to incur the cost and responsibility for its upkeep/maintenance but is not prepared to incur the cost itself Proposer: Cllr Dodd Seconder: Cllr Hodges Unanimously carried Bob, Vivienne and Bas would like to attend
116/2017 Julie Lammin Clerk	Approve accounts (Attachment no.2)	A list of payments was circulated	Proposal: Agree payment Proposer: Cllr Arnold Seconder: Cllr Wimberley Carried
117/2017 Julie Lammin Clerk	Correspondence	Most correspondence had been circulated by email. In addition a letter confirming approval of the Audit for 2016/17 had been received.	
The Chairman closed the meeting at 8.35			
Signed:		Cllr Jane Willis (Chairman)	
Next meeting: 3/10/2017			

Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd

Date: Aug/Sept 2017

Area	Comments	Action
The Sentry	All back to normal after Carnival fair	All metal gates repainted dark green. New dog signs erected.
Churchyard	All ok	Looks very tidy. Grass recently cut.
The Play Area	Inspection completed	Inspection comments rectified
The Henge	Looks good	Grass cut
The Pound	Looks good	Grass cut.
Cross Tree	Looks good	None
Geneva Island/War Memorial	Ok	Bush cut and stone work Repainted magnolia and Buckingham green
Wheelwright's wheel	Looks good	None needed
Allotment	All ok	None
Seats/benches/Lamp posts	Metal seats inspected	Grass and branches cut back.
Gates and Railings	As the Sentry.	As sentry
Bus Shelter	Looks good	Inside wall all repainted
Recycling	All checked once a week	Ok.

MPC mins 12.9.17 Attachment no.2

MANDATORY PAYMENTS JULY 2017 (Approved by Chairman and Vice Chairman)	AMOUNT	PAYMENT
MDT (office rent) - paid 1/7	308.82	Direct debit
OFFICE RATES	0.00	
J. LAMMIN (Clerk's salary) - paid 26/7	958.48	Transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid 26/7	287.86	Transfer
HMRC (PAYE and NI)		
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet) - paid 7/8	31.24	Direct debit
BARNFIELD (sentry seating construction costs) - paid 26/7	1,925.00	Transfer
MORETON MEMORY CAFÉ (1st round grant) - paid 26/7	100.00	Transfer
M DODD (hedge trimmer, paint etc) - paid 26/7	109.35	Transfer
ROBERT AUSTIN (Churchyard/Pound/Henge cuts/grass verges - July and burial) - paid	1,240.00	Transfer
ARNOLDS (paint, screws etc Jan - May) - paid 26/7	16.45	Transfer
BEN PELL (ashes interments x 3) - paid 2/8	170.00	Transfer
SKATE AND RIDE (1st round grant) - paid 2/8	250.00	Transfer
TAS (accounts software) - paid 2/8	162.00	Transfer
J LAMMIN (July expenses - refreshments) - paid 2/8	4.94	Transfer
MDT (electricity) - paid 26/7	11.50	Transfer
TOTAL	5,575.64	

MANDATORY PAYMENTS AUG 2017 (Approved by Chairman and Vice Chairman)	AMOUNT	PAYMENT
MDT (office rent) - paid 1/8	308.82	Direct debit

OFFICE RATES	0.00	
J. LAMMIN (Clerk's salary) - paid 29/8	958.23	Transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid 29/8	287.86	Transfer
HMRC (PAYE and NI)		
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet) - paid 7/9	27.78	Direct debit
FEARNE (drawings and spec for sentry seating project) - paid 29/8	400.00	Transfer
ARNOLDS (paint, screws etc July) - paid 29/8	31.93	Transfer
GEORGIE LINGARD (social media/website updates July & Aug) - paid 29/8	90.00	Transfer
J LAMMIN (Aug expenses - flowers) - paid 29/8	11.94	Transfer
ROBERT AUSTIN (Churchyard/Pound/Henge cuts/grass verges - Aug) - to be paid	1,245.00	Transfer
COMMUNITY CLUB (venue hire – 12/9/17) – to be paid	15.00	Transfer
TOTAL	3,376.56	