



Minutes of Full Council meeting 7 November 2017

Present	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs Musialski, Chudley, Simpson, Wimberley, Arnold, Jeffery, Hodges and Cardew
In attendance	Julie Lammin (Clerk)
Apologies accepted	Cllr Austin
Dispensations	None

Public Session:

Cllr Willis welcomed the 24 members of the public present and invited them to raise any issues they had. John Farrand-Rogers asked if the council had taken a decision on how many second homes would be appropriate for the parish and if so what is it? He expressed concern that any new development is likely to include open market homes which could become second homes which will not contribute to the economy or socially. Cllr Willis responded Point will be taken into account.

Item No	Topic	Discussion points	Outcome/action
132/2017 Cllr Jane Willis	Draft minutes of the council meeting dated 03.10.17	Draft minutes had been circulated with the agenda.	Proposal: Accept as a true record Proposer: Cllr Arnold Seconder: Cllr Musialski Three abstentions
133/2017	Devon County Councillor's report	Cllr Willis reported that Cllr Brook had other business to attend to in his ward and expected to be late.	Cllr Brook did not arrive; it was assumed he was held up at another parish meeting in his ward.
134/2017 Cllr Jane Willis	<ol style="list-style-type: none"> 1. 119/2017 no.2 No. 1 Fore Street – bollard 2. 121/2017 Town on street parking restrictions 3. 124/2017 Housing Working Group Request for Cllr representative 4. 129/2017 no.1 Kinsmansdale wall 	<p>The Clerk has not yet been able to contact the property owner regarding the installation cost and maintenance of a bollard outside her property.</p> <p>Devon County Council (DCC) failed to change all on street parking in the centre of town from ½ hour to 1 hour. County Councillor Brook has been successful in getting DCC to rectify the error.</p> <p>This will be covered in agenda item no. 8 DNPA Local Plan review</p> <p>Trees on the allotment are pushing on a wall at Kinsmansdale.</p>	<p>The Clerk will contact the property owner.</p> <p>The Clerk will enquire when the change will be enforced.</p> <p>Noted.</p> <p>Noted.</p>

	<p>5. 129/2017 no.2 - Memorial bench installation contribution</p> <p>6. 129/2017 no.4 - Contact the carnival committee regarding removal of the furniture in the square costs and options for the future</p> <p>7. 115/2017 The Churchyard, The Community and Green Hill Arts project</p>	<p>Residents have offered to remove the trees at no cost to the Council. Jayne Bulman, Chair of the Allotment Committee has been informed.</p> <p>A memorial bench in memory of Neville Symons has replaced an old bench near the allotment entrance. Judith Pitcher funded the new bench and £150 towards its installation.</p> <p>Cllr Dodd and Julie Lammin (Clerk) will attend the Carnival Committee's AGM to discuss options for the Square furniture.</p> <p>As requested at the September meeting Andrea Foxwell, Yulli Somme, Rev Simon Franklin, Cllr Paul Dodd, Cllr Bas Payne and Cllr Jane Willis met to discuss the project ideas. Andrea is leading an arts project relating to plant and insect diversity and would like to include areas of the churchyard.</p>	<p>Noted with thanks.</p> <p>Noted.</p> <p>Andrea will mark on a churchyard plan what is intended which will be discussed at a future council meeting. The importance of balancing different ideas of churchyard maintenance was noted.</p>
<p>135/2017 Cllr Jane Willis</p>	<p>Matters under Chairman's discretion</p> <p>1. Interpretation on the history of the railway and natural ecology of the environment information along the Wray Valley trail</p> <p>2. Clerks pay scale</p> <p>3. Remembrance Sunday 12th November</p>	<p>Ian James (DCC) who is responsible for the Wray Valley Trail and Andy Bailey (DNPA) have requested the Council's support for this work which will be funded through the 'Moor than meets the eye' project. The History Society will be asked for it input. The Parish Council has requested DCC's permission to place the picnic benches from the Sentry along the track.</p> <p>In accordance with NALC recommendations the Chairman has authorised the Clerk's salary increase of 1% to be backdated from April 2017.</p> <p>Cllr Willis will attend the service at 2.45pm and place a wreath at the war memorial.</p>	<p>Cllr Willis will report on progress and discuss the positioning of benches along the trail at a future council meeting.</p> <p>Noted.</p> <p>Cllrs were invited to attend.</p>
<p>136/2017 Cllr Bas Payne</p>	<p>Bowring Library building transfer for £1 from DCC and Lease to Libraries Unlimited for the library service</p>	<p>Cllr Payne reported progress was slow. He recently met with Steve Turner of Libraries Unlimited and is waiting to hear back him with information on Lease terms. Cllr Payne is also waiting to hear back from Jane Fox of DCC with terms of the building transfer. Mike Warner was thanked for surveying the library</p>	<p>Noted.</p>

	<p>3. Discuss reviewing the Housing Working Group membership</p>	<p>Question 3 which refers to the key policies of the current local plan. Cllr Chudley spoke on behalf of the Housing Working Group (HWG) which recommended that the Parish Council support an independent Housing Needs Survey (HNS) carried out by Devon Communities Together as soon as possible. The HNS could include additional questions on the need for intermediate housing need and the down-sizing needs of older people. The HWG has been advised by Teignbridge District Council (TDC) that the maximum cost implication for the Parish Council would be a £500 contribution, if this cannot be accommodated in the TDC Community Led Housing budget. The HWG also recommended the Parish Council makes it clear to the DNPA that it does not support the suggestion that 242 potential new homes identified in the DNPA LAA report are needed for Moretonhampstead during the next Local Plan period. Emphasis was given to responding to the broader aspects of the local plan should not be mixed up with consulting on the proposed potential development sites. An empty box was suggested for public feedback but it was felt that open focussed questions are needed. It was also suggested that future public documents should contain more information on how decisions are reached, explanations of terms and processes. Cllr Chudley stated that the housing needs survey included all sites put forward to the DNPA by landowners and that a planning application for either of the two designated sites has not yet been received.</p> <p>Cllr Willis reported that an additional Councillor member was requested at the last meeting and was still required. That John Willis became Chair when Cllr Ron Jones left and that he no wished or felt it appropriate to remain Chair. It was suggested to disband the HWG and create a Local Plan Response Group. For the new group to look at how to involve the community and timelines of a new Housing Need Survey and other related strands. Cllr Willis asked for volunteers to which Cllrs Payne, Hodges, Cardrew and Chudley responded with Cllr</p>	<p>Proposal: To stand down the HWG and constitute a Local Plan Response Group to include Cllrs Chudley, Cardew, Payne and chaired by Cllr Hodges. That their first task is to look at how to involve community in working through a way forward. Their second task to work out timelines to work with TDC on a new Housing Needs Survey (HNS) and other related strands. Proposer: Cllr Willis Seconder: Cllr Hodges Carried unanimously</p>
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		Hodges willing to chair the new group. Cllr Austin, who was absent, would also be invited to take part. It was noted that the Housing Needs Survey might not get all the information needed to be able to respond fully to the DNPA Local Plan consultation. Also that the new group could consider creating a forum to involve the community.	
138/2017 Cllr Bas Payne	Internal Financial Regulator's Report	Cllr Payne and the Clerk had recently looked at ways of streamlining and refocussing internal checks. A revised simplified approach had been trialled over the last 2 months. The new process was quicker and also highlighted a 5p discrepancy. Sian Colridge, the Council's Internal Auditor, will be asked to agree the revised process.	Noted.
139/2017 Cllr Paul Dodd	Open Spaces (Attachment no. 1)	In addition to the circulated checklist Cllr Dodd detailed the responsibilities of the Open Spaces committee and jobs of the volunteers. Cllr Paul thanked the Clerk specifically for the play equipment and seating area projects. Councillors also thanked Cllr Dodd for all his work.	Noted.
140/2017 Julie Lammin Clerk	Approve accounts (Attachment no.2)	A list of payments was circulated.	Proposal: Agree payment Proposer: Cllr Jeffery Seconder: Cllr Chudley Unanimously carried.
141/2017 Julie Lammin Clerk	Correspondence	All correspondence received had been circulated by email. In addition Cllr Willis had received a letter of concern regarding traffic on the A382 which she will reply to.	
The Chairman closed the meeting at 8.20pm			
Signed: Cllr Jane Willis (Chairman)			
<p>Public Session</p> <p>Mr Bill Hardiman spoke on behalf of Dr Mortimer representing the Moreton Special Qualities group. He stated the group included a broad spectrum of people, ages and experiences. That the group had been thinking hard about the DNPA Local Plan and housing issues. The group would like to offer their help and the opportunity to discuss with the new Local Plan Response Working group. Mr Hardiman also said that as requested by the DNPA he had submitted questions before the consultation event on the 17th October and had not received a reply. Another member of the public reported that a number of questions have been answered on the DNPA website. Mr Hardiman's questions related to housing and the Clerk offered to chase a response.</p> <p>Tim Sutcliffe commented that Sawyers Walk is home for 3 members of the emergency services.</p> <p>Another comment related to the former Arnolds shop. In response Cllr Willis offered to find out what is happening with the shop.</p> <p>Jan Evans highlighted the need for everyone to communicate effectively.</p> <p>Cllr Dodd asked Mike Warner to clarify what he meant by a "toy town house" which he had stated on BBC Spotlight as not appropriate for Moretonhampstead. Mr Warner explained he was referred to small white units maximising density.</p>			
Next meeting: 5 th December 2017			

Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd

Date: Nov 2017

Area	Comments	Action
The Sentry	Grass has been cut Picnic area well advanced	None
Churchyard	Grass has been cut	None
The Play Area	All good	Inspected several times a week. Any litter cleared.
The Henge	Grass has had its last cut	Flower club attending to plants and shrubs
The Pound	Grass has had last cut	None
Cross Tree	Safety bollard has again been hit	Repair in progress
Geneva Island/War Memorial	Both look good War memorial maintained by Dawn from Cross St B/B Jane Bowes and the library volunteers have planted up and will maintain Geneva Island	None
Wheelwright's wheel	OK.	None.
Allotment	Some small trees adjacent to Kingsman Dale starting to push on the stone wall	Trees will be removed by Dale residents. The Allotment Association is informed
Seats/benches/ Lamp posts	Keep left bollard 8 in Betton Way knocked flat	Reported to DCC Ref. W171053780.
Gates and Railings	All fine	None
Bus Shelter	All fine	None
Recycling	OK	One report only this month to TDC and cardboard was emptied the next day

The PC has received another donation of £50 making a total of £100 towards the planting of daffodils at Chagford Cross. This has been completed.

MPC mins 07.11.17 Attachment no.2

MANDATORY PAYMENTS OCT 2017 (November meeting)	AMOUNT
MDT (office rent) - paid 1/10	308.82
J. LAMMIN (Clerk's salary) - paid 30/10	1129.98
PENINSULA PENSIONS (employer's and employee's contribution) - paid 30/10	359.82
HMRC (PAYE and NI - quarterly)	
OTHER PAYMENTS AUTHORISED	
TALK TALK (telephone and internet) - paid 1/11	30.60
PARISH HALL (public meeting hosted for DNPA 17/10)	20.00
IAN GOODWIN (PA system for public meeting on 17/10)	100.00
BEN PELL (interment)	650.00
PLAYDALE (annual inspection fee - May 2017)	300.00
J LAMMIN (Oct expenses)	40.16
G. LINGARD (social media updates Sept & Oct)	105.00
VIKING (ink, paper, stamps)	100.22
TEIGN VALLEY NURSERY LTD (Court St winter baskets)	259.43
T A SUTCLIFFE (Sentry cuts, c/yard – pre-digging, scaffolding, ply, seating project materials)	1,025.98
RBL (remembrance wreath)	25.00
ROB AUSTIN (c/yard & henge cuts - Oct, 1 x burial, planting 100 bulbs on verges near Chagford Cross roundabout)	980.00
TOTAL	5,435.01