



Minutes of Full Council meeting 1st May 2018

Present	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs Wimberley, Arnold, Jeffery, Hodges, Cardew Chudley, Payne, Austin, Musialski and Simpson		
In attendance	Julie Lammin (Clerk)		
Apologies accepted			
Dispensations	None		
Public Session:	One member of the public present		
Item No	Topic	Discussion points	Outcome/action
61/2018 Cllr Jane Willis	Draft minutes of the council meeting dated 10.04.18	Draft minutes had been circulated with the agenda.	Proposal: that the minutes are accepted as a true record Proposer: Cllr Austin Seconder: Cllr Payne Carried
62/2018 Cllr Jane Willis	Matters arising not on the agenda – for report only 1. Item 39/2018 no. 4 road repairs 2. Item 39/2018 no. 6 old Arnolds shop 3. Item 40/2018 no. 1 Beating the bounds 4. Item 40/2018 no. 3 Music day insurance 5. Item 41.2018 Herridge Property outlining plan for Forder Farm – Planning Committee's decision whether the Council should submit a response	1. Station Road repairs have started. 2. County Councillor Brook was not present to provide an update. 3. Cllr Jeffery reported he is progressing arrangements with a member of the public. The plan is to cover the whole boundary over 3 consecutive years. The 1 st part from Didworthy to Fingle is planned for 3 rd June and will be promoted as a community event. 4. The Clerk made enquiries with the Council's insurance brokers, Came and Company who state events need to be organised by a group of the Council to be covered. 5. On 15 th April the Planning Committee agreed to submit a formal response to the Herridge Property outlining plan. A draft response was circulated and agreed. A copy was forwarded to the Dartmoor National Park Authority (DNPA).	Noted. This item to be carried forward to the next meeting. Noted and supported. The Clerk will inform the Music Day organisers. Noted.

	6. Item 42/2018 no. 1 Bowring Library legal advice	6. Cllrs Willis and Arnold are meeting with Maureen Jenkins Solicitor to seek further advice on Tuesday 7 th May.	Noted.
63/2018 Cllr Jane Willis	Matters under Chairman's discretion	Nothing to report	
64/2018 Cllr Jane Willis	Annual Parish Meeting – feedback on format and public reaction	Councillors commented positively to both the format and public reaction. The interaction by completing a draft questionnaire gave a feeling of involvement. It was questioned whether the PA system was necessary, this will be reviewed for next year's annual parish meeting. Standing orders were suspended to allow a member of the public to give feedback. He felt the meeting was positively received. He commented that the LPRG survey has evolved into a good questionnaire. He is aware of the amount of work involved in its preparation and hoped for a good number of responses. Standing orders were reinstated.	
65/2018	Bidder Memorial	The DNPA requested community consultation on plans to place a bronze replica of the Bidder bust on Geneva Island. Public opinion on this was requested at the Annual Parish meeting. There was majority support for the suggestion. Since the meeting the Chairman has received a letter suggesting it is positioned at the Henge. This and other areas around the town were discussed. The Square was the overall preference being in the centre of town but it was felt it could be vulnerable to damage during carnival celebrations. Further opinion for the Geneva Island suggestion will be sought at the Sentry Seating area opening event.	Proposal: That the Council investigate the feasibility of positioning a bronze replica of the Bidder bust on Geneva Island Proposer: Cllr Hodges Seconder: Cllr Jeffery Carried
66/2018 Cllr Vivienne Hodges	Local Plan Response Group – feedback from Annual Parish meeting and agree a final version of the town questionnaire	Amendments to the questionnaire were made as a result of the Annual Parish meeting. Councillors were requested to complete a revised draft and invited to comment. A number of amendments were agreed. Moorprint's printing quote is £375.00 for 3k colour copies. Distribution was discussed and it was agreed to hand deliver to each household in the parish. Councillors agreed to help with delivering. Copies would also be available at the Info centre, Parish Council office and possibly the school.	Proposal: to agree the final survey with amendments discussed and for 3k copies to be printed by Moorprint as quoted Proposer: Cllr Hodges Seconder: Cllr Arnold Carried Proposal: to hand deliver distribute each household Proposer: Cllr Hodges Seconder: Cllr Payne Carried
67/2018 Cllr Jane Willis	Sentry Seating Area-opening event Sat May 12 th 3-5pm	The project is close to being finished. The Youth Club will be planting herbs next week in time for the official opening on Sat 12 th May.	Proposal: thanks to Julie Lammin for the extra work the project has required. Proposer: Cllr Dodd

		<p>Cllr Willis summarised the cost of the project noting additional spend was required for landscaping and extra surfacing. A marquee has been organised. Volunteers to help erect it and take it down were requested as well as people to make cakes. The plan for the afternoon includes:</p> <ul style="list-style-type: none"> • thanking all involved • providing tea, squash and cakes • the marquee will have a children's "Dot Day" activity, opportunity to complete the town questionnaire and give feedback on the Bidder memorial. • Cllr Willis is hoping to organise some live music. <p>A press release and poster is being prepared. Cllrs Jeffery, Simpson, Hodges and Musialski gave apologies in advance of the event.</p>	<p>Seconded: Cllr Hodges Carried</p>
68/2018 Cllr Jane Willis	General Data Protection Regulations (GDPR)	Having recently attended a DALC training event the Clerk reported that the Council are required to agree a Data Protection policy. Parish Councils are no longer required to have a Data Protection Officer.	<p>Proposal: for the Finance and Policy Committee to consider a Data Protection policy at its next meeting. Proposer: Cllr Hodges Seconded: Cllr Payne Carried</p>
69/2018	District Councillors Report	Nothing to report	
70/2018	Accounts and Audit 2017/18	The Clerk reported the accounts are being prepared and will be presented at June's meeting in accordance with the audit process.	Noted.
71/2018 Cllr Paul Dodd	Open Spaces report (Attachment no. 1)	Cllr Dodd summarised the already circulate report.	Noted.
72/2018 Julie Lammin Clerk	Approve accounts (Attachment no.2)	A list of payments was circulated for comment.	<p>Proposal: to approve list of payments as presented Proposer: Cllr Jeffery Seconded: Cllr Musialski Carried.</p>
73/2018 Julie Lammin Clerk	Correspondence	All correspondence had been previously circulated by email.	Noted.
The Chairman closed the meeting at 20.28pm			
Public Session: The one member of the public present stated he thought that placing the Bidder replica bust on Geneva Island was a suitable and appropriate place.			
Signed:		Cllr Jane Willis (Chairman)	
Next meeting: 5 th June 2018			

MPC mins 1.5.18 Attachment no.1

Moretonhampstead Parish Council
Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd

Date: 1st May 2018

Area	Comments	Action
The Sentry	Grass cut	1 seat partly re wooded and painted 2 nd seat sanded down and undercoated.
Churchyard	All ok	All looks very tidy
The Play Area	All good	Checked several times a week and any litter removed
The Henge	Looks good	None
The Pound	Looks good	None
Cross Tree	All fine	None
Geneva Island/War Memorial	All ok	None
Wheelwright's wheel	Ok	None needed
Allotment	All fine.	None
Seats/benches/Lamp posts	All fine	Paint purchased in preparation of seat painting
Gates and Railings	All fine.	None
Bus Shelter	Looks good	Not due for painting
Recycling	All ok	Main bins emptied on Wednesday. Clothing on Thursdays.

Email to DCC re parking of vans and cars in Station road J/W Bowring Mead
In the area designed to give vehicles exiting Bowring Mead a clear vision.

MPC mins 1.5.18 Attachment no.2

MANDATORY PAYMENTS APRIL 2018 (May meeting)	AMOUNT (inc VAT)	PAYMENT METHOD
MDT (office rent) - paid 01/04	308.82	Direct debit
J. LAMMIN (Clerk's salary) - paid 27/04	1147.16	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid 27/4	363.41	Online transfer
HMRC (PAYE and NI - quarterly) - not due		
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet)	33.70	Direct debit
OLD MILL (payroll services 2017-18)	390.00	Online transfer
IAN GOODWIN (PA system for annual parish meeting)	115.00	Online transfer
SURFACE-IT (resin surface - sentry seating area)	7140.00	Online transfer
TA SUTCLIFFE (Sentry seating project - prepare, supply and lay new turf, plant 2 x Mountain Ash trees and payment of retention held (£500))	1272.48	Online transfer
R J AUSTIN (c/yard maintenance - £390/ Chagford Cross strimming - £260/ The Pound & Henge - £70)	720.00	Online transfer
COMMUNITY CLUB (venue hire 01/5)	15.00	Online transfer
TA SUTCLIFFE (Sentry cuts - April)	234.00	Online transfer
VIKING (stationery and ink)	87.53	Online transfer
M DODD (bench maintenance products - wood/paint/varnish/sanding sheets)	204.82	Online transfer
J LAMMIN (refreshments for annual parish meeting)	12.76	Online transfer
1st Round Grants (approved) as follows:		
Friends of Moreton School (cooking equipment)	150.00	Online transfer
Moretonhampstead Swimming Pool (lifeguard uniforms)	200.00	Online transfer
Twinning Association (education/recreation activities and reception)	400.00	Online transfer
Med Theatre (contribution to free drama classes)	400.00	Online transfer
Craft Collective (publicity for open craft studios day)	50.00	Online transfer
TOTAL	13,244.68	