



Minutes of Full Council meeting 4th July 2017

Present	Chairman Cllr Willis, Vice Chairman Cllr Dodd, Cllrs Jeffery, Payne, Austin, Chudley, Jones, Wimberley, Arnold, Simpson and Hodges		
In attendance	County Councillor Brook (part meeting) Julie Lammin (Clerk)		
Apologies accepted	Cllr Musialski		
Dispensations	None		
Public Session:	No members of the public present.		
Item No	Topic	Discussion points	Outcome/action
89/2017 Cllr Jane Willis	Draft minutes of the council meeting dated 06.06.17	Draft minutes had been circulated with the agenda.	Proposal: Accept as a true record Proposer: Cllr Arnold Seconder: Cllr Payne Unanimously carried
90/2017 Cllr Jane Willis	Matters arising from approved minutes: 1. Item 63/2017 no.3. DNPA consultation workshop - item no.8 2. Item 76/2017 no.3 George Bidder memorial 3. Item 77/2017 Arnolds	Cllrs Willis and Payne attended the workshop along with John Willis, Chair of the Housing Working Group. The suggestion to name the first bridge on the Wray Valley Trail Bidder Bridge was followed up with Devon County Council (DCC) who gave their approval. However a counter suggestion was received for it to be called Budleigh Bridge in memory of the Mr and Mrs Harvey. The Harvey family lived at Budleigh Farm and made a great contribution to Moretonhampstead in recent years. Larry Kuiper was all set to take over the business from 1 st July. The property is owned by a lady residing in a DCC care home. Her welfare is the responsibility of the Court of Protection who are obligated to ensure the property income is	Noted Proposal: To name the bridge the Budleigh Bridge in memory of Mr and Mrs Harvey Proposer: Cllr Willis Seconder: Cllr Simpson Carried unanimously Cllr Jane Willis will write to DCC in support of the transfer to Larry who intends to continue the business as a hardware store. Emphasis will be made that this service if interrupted could affect its future.

	4. Item 86/2017 Meeting with County Cllr Jerry Brook	<p>maximised. Another person had expressed an interest in the property which resulted in the transfer to Larry being postponed. It is understood that the other interested party has now withdrawn enabling the transfer to Larry to continue.</p> <p>A meeting with Jane, Bas took place. Walk around the town, library, parking issues, Wray Valley trail.</p>	Noted.
91/2017 Cllr Jane Willis	<p>Matters under Chairman's discretion</p> <p>1. TALC meeting 29th June</p> <p>2. Devon Air Ambulance landing site fund raising</p>	<p>Alison Hernandez, Police and Crime Commissioner was present. A copy of the summary of her study on being a safe, resilient and a connected community were circulated.</p> <p>Lynn Bartlett has worked hard and nearly reached the £3,000 target. District Councillor Mike Jeffery offered £300.00 from his Teignbridge District Council (TDC) community fund.</p>	<p>Noted.</p> <p>District Cllr Mike Jeffery was thanked for his contribution.</p>
92/2017 County Cllr Jerry Brook	<p>County Councillor's report</p> <p>1. Bowring library building</p> <p>2. Wray Valley Trail</p> <p>3. Lime Street traffic hitting number 1 Fore Street</p>	<p>Cllr Brook reported:</p> <p>Trustees have an opportunity to state their case for taking on the building which will need to be strong regarding income for future maintenance costs. . Cllr Brook expressed slight concern that more work might be needed also that DCC has concerns about the current condition of the building. Cllr Bas Payne responded agreeing that a sustainability business case must be solid and that there is a possibility of more reserves to cover any unforeseen costs. The DNPA Conservation Officer still awaiting a response from DCC.</p> <p>Cllr Brook suggested working through a compromise on the route in order to progress.</p> <p>Cllr Brook will discuss the problem with DCC Highways</p>	<p>Noted. Cllr Bas Payne confirmed the Trustees will be putting a case for taking on the building forward.</p> <p>Noted.</p> <p>Noted.</p>

	4. On street parking	and investigate a suitable solution. Enquiries to see if the 30 minute parking bays can be increased to 1 hour without going through the HATOC procedure will be made.	Noted.
93/2017 Julie Lammin - Clerk	Marketing Moreton Working Group <i>Update and priorities</i>	The Clerk reported: 1. Cllr Jane Willis is now chair with Richard Foxwell representing the Moretonhampstead Development Trust (MDT) 2. The website home page images will be refreshed 3. Town map – 12,500 copies have been printed and very well received. 4. Future plans – (a) Photo competition – jointly working with Green Hill. From Jan 2018 over 4 seasons. Images being available for the website and being exhibited at the health centre. (b) Image book of the town's people and places. Jointly working with Green Hill. Marking today as tomorrow's future. At cost neutral with any profit being used as photo competition prizes. (c) Moreton Information Centre and the History Society are planning a small informative booklet for visitors. The MMWG will not be financially supporting this but will give input and advice.	Noted. There were no comments.
94/2017 Cllr Jane Willis	Dartmoor National Park Authority Local Plan Consultation <i>Agree response</i> (Attachment no. 1)	As requested at a previous council meeting the Housing Working Group considered the consultation and drafted a response. Two amendments were discussed and agreed.	Proposal: To submit the proposed response to the DNPA consultation with agreed amendments Proposer: Cllr Arnold Seconder: Cllr Payne Unanimously carried
95/2017 Cllr Jane Willis	Casual vacancy <i>Arrangements for co-opting</i>	TDC confirmed that it has received no requests for an election. The Parish Council are now authorised to co-opt. Applicants will be advised to apply in writing. The deadline will be 18 th August and selection decided at September's full Council meeting.	Noted and agreed.
96/2017 Cllr Jane Willis	Delegate powers for August break	It is usual practice for executive powers to be delegated to the Chairman,	Proposal: Chairman, Vice-Chairman and Clerk are delegated executive powers during the summer break

		Vice Chairman and Clerk to enable the Council to function effectively during the summer break.	Proposer: Cllr Austin Secunder: Cllr Chudley Carried
97/2017 Cllr Jane Wimberley	NEDcare <i>Care Quality Commission registration update</i>	The organisation is now officially registered with Care Quality Commission which enables them to move forward.	Noted.
98/2017 Cllr Jane Willis	Community Emergency Plan	It was suggested that following the recent number of fires at Coppelia House and enquiry from the CQC regarding the town's community emergency plan that the Parish Council renew its plan.	Cllr Jane Willis and Julie Lammin will draft a plan over the summer months.
99/2017 Julie Lammin (Clerk)	Insurance <i>Update on meeting with Came and Co</i>	Julie Lammin met with Vicky Jacomb, Senior Underwriter from Came and Co, the Council's insurers. Vicky walked around the town and went through the asset register. She confirmed the Council and its volunteers are adequately insured. Suggested amendments will be made to the asset register and a schedule of volunteers prepared. Also discussed possibility of covering the Library building.	Noted. Cllr Bas Payne will follow up the possibility of insuring the Bowring Library building through the Council's policy but at no additional cost to the Council.
100/2017 Julie Lammin (Clerk)	Quarterly accounts <i>To note 1st quarter accounts April-June 2017</i>	A copy of the quarterly accounts against budget figures was circulated.	Noted.
101/2017 Cllr Bas Payne	Internal Financial Regulator's Report	Cllr Payne and the Clerk have an appointment to check through the accounts for April, May and June.	Noted.
102/2017 Cllr Paul Dodd	Open Spaces (Attachment no. 2)	Cllr Dodd summarised the checklist which had been circulated with the agenda. The following additional comments were made: 1. Court street parking machine is now working 2. Sentry seating area project – Tim Sutcliffe has suggested there is electricity running through Sentry and that it is accessed and an electric point installed. The new picnic benches are being constructed and look superb. 3. The Allotment Association has written requesting plot no.6 is made available for parking.	Proposal: To support request to convert allotment plot no 6 into a parking space with the following provisos: 1. that it is for allotment holders only 2. a suitable sign marking it as private parking is put up 3. that it is surfaced with gravel so it can be converted back to an allotment plot if required Proposer: Cllr Willis Secunder: Cllr Dodd Carried with one abstention
103/2017 Cllr Mike Jeffery	District Councillor's Report 1. Court Street and	Full and current figures are	Cllr Jeffery will email more information

	Station Road Car Parks 2. Nicola Bulbeck's (Chief Executive of TDC) departure	still awaited. Figures for 2014-15 suggest an joint income of around £15,000. Resurfacing cost every 10 years is approximately £40k per car park. Cllr Jeffery was unable to comment on newspapers articles relating to pay-out.	when it is received. Proposal: Write to TDC for details of the Chief Executive's resignation Proposer: Cllr Arnold Seconder: Cllr Hodges Carried with one abstention
104/2017 Julie Lammin Clerk	Approve accounts (Attachment no. 3)	A list of payments was circulated	Proposal: Agree payment Proposer: Cllr Jeffery Seconder: Cllr Arnold Carried
105/2016 Julie Lammin Clerk	Correspondence	All correspondence had been circulated by email. Subsequent correspondence: 1. Letter from Mike Warner with observations and concerns re. housing study. Cllr Willis will liaise with the housing working group to formulate response 2. Letter from Andrea Foxwell asking the Parish Council to be a supportive partner in project growing food involving looking at eco systems in the town and working with two artists (one local). She is applying to the Arts Council for a grant funding. There was generic support for the project but it was felt that specific information on plans particularly for the cemetery and allotment sites was needed. Also proof of support from the Allotment Association and school.	Noted It was agreed that the Clerk respond positively requesting further detailed information including proof of support from the Allotment Association and School.
The Chairman closed the meeting at 8.37pm			
Signed:		Cllr Jane Willis (Chairman)	
Next meeting: 12 th September 2017			

MPC mins 4.7.17 Attachment no.1

Dartmoor Local Plan Consultation response - July 2017

1. Is the information shown correct
 - (a) Map 2. Are all the play spaces, sport pitches and other open space areas with public access shown on map2? The map is accurate.
 - (b) Map 3: Are all significant areas of employment land show on map 3?
Other significant areas of employment land are:
 - (i) Animal Crackers (outside of the settlement boundary)
 - (ii) Coppelia House (residential care home)
 - (c) Map 3: Are all key local facilities and services shown on map 3?
Amendments:
 - (i) Pharmacy has moved
 - (ii) Bank has closed
 - (iii) Sports centre including community hall facilities not listed - this is outside of the settlement boundary
 - (iv) Swimming pool not listed
 - (v) Health hub not listed (situated in the hospital building)
 - (d) Can you identify any other inaccuracies?
 - (i) Population taken from 2011 census out of date
2. Page 4: With reference to the list on page 4, are you aware of any additional infrastructure which you believe is needed in your parish?
 - (i) Completion of the Wray Valley Trail
 - (ii) Additional dentistry services
3. Page 5: Thinking about the key policies of the current local plan. Do you believe they allow the right type and amount of development in your settlement considering its size, services, facilities and other planning considerations?

As a result of there being no progress with the two allocated sites in the current local plan the Parish Council embarked on its own Housing Study. The focus of the study was to establish the views of Moretonhampstead residents in relation to the development of new housing; to examine housing need in Moretonhampstead in terms of quantity, size, type and tenure; and to evaluate how and where identified need could be met. Attached is a copy of the subsequent report and recommendations for the parish.

4. Settlement boundary – n/a

5. Do you have any other comments?

There is a need for Officers to be consistent with their interpretation of policies. There are considerable differences in opinion which causes confusion and frustration.

MPC mins 4.7.17 Attachment no.2

Open Spaces Monthly Inspection Report

Inspection carried out by: Paul Dodd

Date: July 2017

	Comments	Action
The Sentry	Graffiti on "Old man's seat".	Seat has been completely repainted
Churchyard	All ok	Looks very tidy. Grass recently cut.
The Play Area	Awaiting mat pegs and bolt aps	Will fit caps when received.
The Henge	Looks good	Seats and metal barrier painted.
The Pound	Looks good	Grass cut.
Cross Tree	Looks good	Awaiting new tree support. Dawn Larner looking after and watering flowers.
Geneva Island/War Memorial	Ok Awaits as shown	We are looking at Geneva Island for something other than plants. Dawn Larner looking after and watering plants in war memorial.
Wheelwright's wheel	Looks good	None needed
Allotment	Area for more parking inspected Change plot no 6 to provide car park space. Adjacent to current parking space.	Await letter from allotment committee re parking space
Seats/benches/Lamp posts	All look good	All brown seats in the square and church yard repainted.
Gates and Railings	Need repainting.	Will be repainted over the summer.
Bus Shelter	Still looking good.	Metal protector repainted
Recycling	All checked once a week	Ok.

MPC mins 4.7.17 Attachment no.3

MANDATORY PAYMENTS JUNE 2017 (JULY MEETING)	AMOUNT
MDT (office rent)	308.82
OFFICE RATES	0.00
J. LAMMIN (Clerk's salary - paid)	958.43
PENINSULA PENSIONS (employer's and employee's contribution - paid)	287.86
HMRC (PAYE and NI) paid	346.80
OTHER PAYMENTS FOR AUTHORISATION	
TALK TALK (telephone and internet)	33.61
COMMUNITY CLUB (venue hire 4/7)	15.00
J LAMMIN (refreshments/postage/flowers for war memorial)	40.62
G LINGARD (social media updates - May and June)	120.00
ROBERT AUSTIN (Churchyard/Pound/Henge cuts - June)	510.00
ARNOLDS (paint, screws etc Jan - May)	123.83
BEN PELL (ashes interment)	45.00
PLAYDALE (plastic caps and pegs)	45.96
VIKING (ink and paper)	79.84
M DODD (paint for benches)	17.26
MDT (copying for housing and annual parish meeting etc)	481.44
TOTAL	3,414.47