



Finance and Policy Minutes 21st February 2017

Public Session (10 minutes) No members of the public were present.			
Present	Cllr Arnold (Chairman), Willis, Musialski, Simpson, Dodd, Austin, Payne and Hodges		
Apologies	None received		
Dispensation requests	Blanket dispensation for all Councillors present to speak and vote on item 3 – Grant Applications.		
The Chairman opened the meeting at 7.11pm.			
No	Topic	Discussion points	Outcome/action
1.	Approve draft minutes dated 11.10.16	Circulated with the agenda	Proposal: Approved as a true record Proposer: Cllr Dodd Seconder: Cllr Musialski Carried with three abstentions
2.	Matters arising from the approved minutes	There were no matters arising	Noted
3.	Grant applications 2017/18 1 st round <i>Agree recommendations to Full Council</i>	The 11 applications were discussed individually. The agreed budget for 2017/18 allocated £2,500. The 2 nd grant round is planned for July. The total amount requested in this round was £6,632.18. Careful consideration was given to the merits and benefits to the community of each application. A total of £1,590 was agreed (see attached table). The award letter should note that grants are awarded subject to evidence of further funding.	Proposal: recommendation full Council grant the following: 1. Moorhealth £100.00 2. MAY £400.00 3. Patient Participation Group £100.00 4. Scouts £100.00 5. Parish Hall £250.00 6. Morecare – memory café - £100.00 7. Morecare – defibrillator £0.00 8. Skate and ride - £250.00 9. Tennis Club - £0.00 10. Info Centre - £90.00 11. Swimming Pool - £200.00 Proposer: Cllr Austin Seconder: Cllr Payne Carried
4.	Financial regulations and internet banking	The Clerk confirmed the Council is now registered for internet banking. The financial regulations will be drafted to include required new procedures for internet banking and presented to the full Council in May. The monthly financial checks will also be reviewed to include internet banking procedures.	Noted
5.	Any other matters	None	Noted
Signed:		Cllr Hugh Arnold (Chairman)	Date:

Moretonhampstead Parish Council
1st Round of Grants 2017 – 2018

No.	Applicant	Nature of Project	Total Project Cost	Amount Applied for	Notes/comments	Amount Granted	Comments
1	Moorhealth (Wellmoor)	To establish Moorhealth as a Charitable Incorporated Organisation (CIO)	£3,250.00	£500.00	Project includes legal advice, accountancy advice, IT equipment and software and identity creation. Moorhealth are also seeking grants of £500 from DCC locality fund, TDC locality fund, Chagford show fund, NHS England, the Hospital League of Friends	£100.00	A small amount of money has been committed by the health centre.
2	Moreton Association for Youth (MAY)	Install new electrical sockets in the club room, new work surface and storage cupboards	£1,245.18	£1,045.18	The project replaces old furniture and improves safety. MAY plan to increase opening hours and be used by “bumps and beyond” group for mum to be, parents and children under preschool age	£400.00	MAY now lease the building. Its reserve fund covers on going costs. Its surplus is £1,300. MAY do a considerable amount of fund raising.
3	Moretonhampstead Patient Participation Group	Publication providing information about local community groups and services that support the health and well-being of all ages in the community	Total project cost including design not known	£480.00	The document will include a timetable, list of Health Centre services, annual events and useful website addresses. Design costs have been covered by donations from Nedcare and the Health Centre. Application is for print costs.	£100.00	It was suggested that the activity groups the publication promotes should contribute.
4	Scouts	Hiking equipment for older sections when participating in events such as Ten Tors, DoE exercises and Expedition badges	£500.00	£500.00	Includes 2 x vango tents, 2 x triangias with covers and 2 x triangias fuel bottles	£100.00	The Scouts are a large, well supported organisation.
5	Parish Hall	Stage curtains	£4,000.00	£250.00	A two part project to replace curtains that are over 50 years old.	£250.00	The hall is widely used by the whole community.
6	Morecare – memory cafe	Memory café start-up costs including screening, sound system, portable	£750.00	£250.00	Morecare has instigated the café but ultimately it will be a separate entity. Morecare has granted £250.00 and £250.00 has been	£100.00	A worthy project that could apply to other organisations for financial help.

No.	Applicant	Nature of Project	Total Project Cost	Amount Applied for	Notes/comments	Amount Granted	Comments
		keyboard, insurance, craft materials and games			requested from the Hospital League of Friends		
7	Morecare	Publically accessible defibrillator	£1,500.00+	£1,500.00?	Morecare will help to support financially but feels it is a Parish Council responsibility	£0.00	The full Council is currently considering whether this is a Parish Council responsibility. It if decides it is the equipment will not be funded from the grant budget.
8	Skate and Ride	Rebuilding of fun box ramps	£1,000.00	£1,000.00	There are no financial reserves following the 2016 work and expenditure	£250.00	Ownership of the equipment was questioned. The Sports Centre cover the public liability element but there does not appear to be any official safety inspection process in place. Cllr Austin will bring this point to the attention of the Sport Centre directors.
9	Tennis Club	2 x volunteer coaching assistants training	£400.00	£400.00	Volunteer training will enhance the expertise of coaching staff for 5 – 12 year olds. Reserves are preferably for future court resurfacing	£0.00	Its reserve is for court resurfacing however this is the Sports Centre's responsibility therefore the club is able to fund coach training.
10	Info Centre	Shop till	£90.00	£90.00	Current till is temperamental and doesn't print receipt.	£90.00	
11	Swimming Pool	Art project with local artists Scott Walker	£617.00	£617.00	To involve some local children to do an arts project on the back wall (deep end of the pool). Artist is giving his time free to the project.	£200.00	An interesting project for the children to get involved with particularly as the artist is not charging a fee.
Totals				£6,632.18		£1,590	

Total allocated in the budget for 2018-17 = £2,500