



Finance and Policy Minutes 16th January 2018

Public Session (10 minutes) No members of the public were present.

Present Cllr Arnold (Chairman), Willis, Wimberley, Simpson, Cardew, Dodd and Hodges

Apologies Cllrs Musialski and Payne

Dispensation requests None

The Chairman opened the meeting at 7.00pm

| No | Topic | Discussion points | Outcome/action |
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| 1. | Approve draft minutes dated 21.11.17 | Circulated with the agenda | Proposal: Approved as a true record Proposer: Cllr Willis Secunder: Cllr Simpson Carried. 2 abstentions. |
| 2. | Matters arising not on the agenda – for report only | The full Council supported F&P's recommendations regarding the budget, precept recommendations, cemetery fee increases for 2018/19. | Noted. The Clerk confirmed the precept application will be submitted to TDC before the deadline. |
| 3. | April – Dec 2017 Spend against budget | A spreadsheet detailing actual spend up to 31/12/17 against the budget was circulated. There was nothing unexpected to bring to the committee's attention. | Members were satisfied that the current year's financial position was acceptable and noted the information. |
| 4. | Grants – update on grants applied for: 1. War Memorials Trust 2. Elector Fund Grant | The Clerk reported Response to a pre-application had been received today which confirmed support for work to re-instate names to the cenotaph but not for cleaning or garden costs. A formal application will be submitted once quotes for the work are received. The Trust support 75% of the costs. At the full Council meeting on 9 th January it was agreed to apply for financial support to help with the cost of legal advice relating to the acquisition of the Bowring Library building. | The Clerk will keep the committee informed of progress. The Clerk will apply before the deadline. |
| 5. | Draft Financial Regulations | Cllrs Willis and Wimberley met with the Clerk to produce the first draft regulations document. The Clerk felt it required further work and suggested meeting with Cllrs Willis and Wimberley again before circulating to members. It was agreed to finalise the document for approval by the full Council in May when it is required to agree the | A final draft to be prepared and circulated in readiness for the next F&P meeting. |

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| | | Councils Standing Orders. | |
| 6. | MPC Grants – 1 st round 2018/19 Request to extend deadline for applications to end of February 2018 | The Clerk reported that this grant round had not yet been advertised. She requested that the deadline be extended to the end of February. This would enable promoting it in the News in Moreton and give applicants time to apply. | Noted and agreed. |
| 7. | Bowring Library Building Legal advice regarding building acquisition and draft Heads of Terms from DCC | The Clerk, Cllrs Willis and Arnold recently met with Maureen Jenkins, solicitor, for legal advice regarding the building acquisition. Initial enquiries revealed that Libraries Unlimited (LUL) entered into a 25 year Lease of the whole of the building with Devon County Council (DCC) in March 2017. The intention had been for the building to be transferred from DCC to the Parish Council. The Parish Council would then Lease it to Bowring Building Trust. The Bowring Building Trust would enter into an arrangement with LUL to rent the library rooms and rent the upper rooms separately. The rents would cover the annual maintenance costs of running the building and keep it in good order. This new information requires further investigation and discussion with the Bowring Library Building Trust, DCC and Libraries Unlimited. | This item to be on F&P's next meeting agenda by which time more information should be known. |
| Signed: | | Cllr Hugh Arnold (Chairman) | Date: |