



Minutes of Full Council meeting 5th February 2019

Present	Chairman Cllr Willis, Cllrs Dodd, Payne, Simpson, Chudley, Jeffery, Musialski, Hodges, Wimberley and Austin		
In attendance	County Councillor Jerry Brook (part) and Julie Lammin		
Apologies accepted	Cllrs Arnold and Cardew		
Dispensations	None		
Public Session:	One member of the public was present.		
Item No	Topic	Discussion points	Outcome/action
18/2019 Cllr Jane Willis	Approve minutes of the council meeting dated 24.01.19	Draft minutes had been circulated with the agenda. There was one suggested amendment to item 15/2019.	Proposal: that the minutes are accepted as a true record with the suggested amendment to item 15/2019 Proposer: Cllr Jeffery Seconder: Cllr Hodges Carried with one abstention
19/2019 Cllr Jane Willis	Matters arising not on the agenda – for report only 1. Item no.150/2018 1. Queens Road – meeting 31/01/19 2. Item no.17/2019 Dartmoor National Park Authority (DNPA) Consultation	The meeting was postponed due to the inclement weather. It was felt that further information was required to hold a more productive meeting. A new date will be organised once more information has been gathered. County Cllr Brook reported that DCC Portfolio Holder Cllr Stuart Hughes stated that Devon County Council (DCC) might consider adopting the road if it was at the standard required of new developments. The cost of this would depend on the condition of the sub base. Cllr Brook will follow this up with highways to see if a sub base sample could be analysed. From the result an estimate of cost to bring the road up to the required standard could be obtained. It was commented that the builder's yard at the top of Queens Road should share responsibility for the road. Cllr Payne submitted the agreed response on time to DNPA and circulated a copy by email. Receipt has been acknowledged and a copy	Noted. Noted.

	on its Local Plan first draft	of the response will be emailed to the Council as confirmation.	
20/2019 Cllr Jane Willis	Matters under Chairman's discretion 1. Council representatives on clubs, groups and organisations. 2. St Andrews Church Flower Festival	The Chairman requested that Councillors who represent the Council on town clubs, groups and organisations provide an update on their activities at the March meeting. The church is holding a flower festival and requesting support in a variety of ways. It was suggested the Parish Council support the event by sponsoring a flower arrangement.	Noted. Proposal: that the Parish Council sponsors a large flower arrangement at a cost of £30.00 Proposer: Cllr Austin Seconder: Cllr Dodd Carried
21/2019 Devon County Councillor Jerry Brook	County Councillor's Report	Cllr Brook reported the following: <ul style="list-style-type: none"> It is still possible to apply to the Invest in Devon Fund. DCC funding to District Councils will change next year. The bulk of DCC savings this year will be in Corporate Services. Although the Highways budget has been cut this has more than been offset by the additional funding from Government. It is anticipated that austerity measures should be coming to an end soon. 	Noted. Noted. Noted.
22/2019 Cllr Jane Willis	Response to Baker Estates Consultation on Thompson's housing development	A draft response to Baker Estates proposals was circulated for discussion. Thompsons is a brown field site, there is no requirement for affordable homes.	Proposal: that the draft response is accepted and becomes the Parish Council's official response. Proposer: Cllr Hodges Seconder: Cllr Chudley Carried
23/2019 Cllr Mike Jeffery	Planning applications for consideration: 1. 0216/17 Hornhills, 13 Lime Street, Moretonhampstead 2. 0036/19 4A Ford Street, change of use	Cllr Jeffery reported that this issue has resolved itself and did not require consideration The application is for change of use from A1 to A3. This will allow ice cream and hot drinks to be sold. Cllr Payne stated this had been applied for some years ago and refused (no.0631/15). At that time a detailed risk assessment and mitigation statement was required. It was questioned whether permission had been given to make ice cream on site as was indicated. It was felt this point needed clarification and to defer a decision until this point was confirmed.	Noted Proposal: that a decision on the Parish Council's response is deferred until clarification that permission has been granted to make ice cream on site is confirmed Proposer: Cllr Austin Seconder: Cllr Payne Carried with 2 abstentions

	3. 0029/19 Beara Farm bungalow, removal of garage and erection of extension including raising of roof ridge height	Cllr Wimberley left the meeting. The application includes a barrel shaped roof. The foot print of the property would increase by 29%. Plans were circulated and discussed. It was commented that the new roof line was unusual but more discreet and less obtrusive than the previous application. Cllr Wimberley returned to the meeting	Proposal: that the Parish Council supports the application stating that it is an ingenious solution to a problem Proposer: Cllr Austin Seconder: Cllr Dodd Carried
24/2019 Cllr Mike Jeffery	District Councillor's Report	Councillor's Community fund process may change in the future.	Noted.
25/2019 Cllr Bas Payne	Bowring building acquisition update (Attachment no. 1)	Cllr Payne circulated an update report on the current position. Due to the number of uncertainties the Moretonhampstead Bowring Library Charitable Trust cannot recommend transfer to the Parish Council. Until the property is transferred the Trust is not prepared to undertake repairs. Cllr Payne will continue to provide updates on progress.	Noted.
26/2019 Cllr Bas Payne	Internal Financial Regulator's Report	Monthly financial checks are up to date. Cllr Payne reported approval for Talk Talk invoice had not been approved but paid. He also commented that there continues to be a small discrepancy in the accounting software which needs to be rectified.	Noted.
27/2019 Cllr Paul Dodd	Open Spaces Monthly report (Attachment no. 2)	February's checklist was circulated. In addition Cllr Dodd reported that Bioblitz Wildlife Survey are undertaking a survey of Chagford Cemetery in May and can include Moreton at no cost to the Council. There is an abandoned trailer tent in Court Street Car Park.	There were no objections to the wildlife survey in St Andrew's Churchyard. Cllr Mike Jeffery will action the tent's removal with Teignbridge District Council (TDC).
28/2019 Cllr Jane Willis	Approve accounts (Attachment no. 3)	A list of payments was circulated for comment. The Clerk commented that an additional invoice from MAT Electrics for the DAA landing site had been received. Cllr Austin offered to check the details of the additional invoice before payment is made.	Proposal: Approve the accounts except MAT Electrics until confirmation from Cllr Austin is received to pay the invoice. amount Bob – check Proposer: Cllr Austin Seconder: Cllr Payne Carried.
29/2019 Cllr Jane Willis	Correspondence	In addition to correspondence already emailed the Clerk will circulate new information received from Teignbridge District Council on Elections in May.	Noted.
The Chairman closed the meeting at 8.20pm			
Public Session:			
Signed: Cllr Jane Willis (Chairman)			
Next meeting: 5 th March 2019			

MPC Minutes 5.2.19 Attachment no.1

Bowring Library: update

1. Recap on position at last meeting:
 - a. DCC have offered to transfer the building to MPC for £1, subject to our agreeing a lease with LUL, and using the upper floors for community benefit.
 - b. We have £70K in pledges, and think that's enough to repair externally at present, though concerned at recent leak and possibility of deterioration.
 - c. Once repaired, we think we need £11-12k a year to run, insure, and maintain the building, and had hoped that LUL could offer £10K+ as rent, as the amount we can hope for from community benefit tenants in the upper floor rooms is limited. We believe that this is a good deal for DCC, since the building costs them almost that to run and insure at the moment (probably more, this year, because of the leak), and repair and maintenance is an increasing unfunded liability.
 - d. However DCC / LUL have said they can't go higher than £7K; to help, they have offered to relax the community benefit condition and contribute £15K to transfer etc. costs.
2. We are investigating the option of renting the two upper floors as business offices; however prospects seem uncertain: there is low demand for business offices in Moreton. Also this would compete with Green Hill and possibly affect its viability.
3. DNPA Conservation Officer and Planning Team have indicated that they would probably be willing to support an application for change of use of the upper floor as flats if that's the only sustainable way to keep the library in the ground floor; however they would probably insist that the flats were affordable. We are continuing to investigate this option – in particular, to get a better idea of costs and of likely income, to understand the implications of affordability, and to investigate possible funding sources.
4. The Trustees have met to discuss this. They have agreed that both options need further investigation, and that we are not yet in a position to recommend to the PC that it accept transfer, The Trustees may, after further discussion with DCC, recommend that the PC applies for PP for change of use of the upper floors: this would remove some uncertainties without committing anyone to anything, however it makes it unlikely that repairs could be undertaken this year.

Bas Payne
5.2.19

MPC Minutes 5.2.19 Attachment no.2

**Moretonhampstead Parish Council
Open Spaces Monthly Inspection Report**

Inspection carried out by: Paul Dodd
Date: February 2019

Area	Comments	Action
The Sentry	All OK.	None
Churchyard	All ok	None
The Play Area	Inspected by me on 4/2/19	Small amount of litter cleared
The Henge	Looks good	None
The Pound	Looks good	None
Cross Tree	Looks good	None
Geneva Island/War Memorial	Ok	None
Wheelwright's wheel	Looks good	None needed
Allotment	OK	None
Seats/benches/Lamp posts	All look good	None
Gates and Railings	All ok	None
Bus Shelter	Still ok	Due for painting this year
Recycling	All checked once a week	All ok

Minor litter pick up along Betton way from Chagford cross to Court Street

MPC Minutes 5.2.19 Attachment no.3

	AMOUNT (inc VAT)	PAYMENT METHOD
MANDATORY PAYMENTS JAN 2019 (Feb meeting)		
MDT (office rent) - paid	308.82	Direct debit
J. LAMMIN (Clerk's salary) - paid 25/1/19	1164.29	Online transfer
PENINSULA PENSIONS (employer's and employee's contribution) - paid 25/1/19	370.68	Online transfer
HMRC (PAYE and NI - quarterly) - not due		Online transfer
OTHER PAYMENTS AUTHORISED		
TALK TALK (telephone and internet) - pd 02/01/19	37.99	Direct debit
MDT (Banner for Xmas switch on event)	40.79	Online transfer
J. LAMMIN (expenses - website domain renewal for 2 years)	62.35	Online transfer
BNC Electrical (DAA night landing site project) - paid 25/1/19	3402.93	Online transfer
N J Coombes (DAA night landing site project) - paid 25/1/19	912.00	Online transfer
MAT Electrics (DAA night land site project)	2989.52	Online transfer
COMMUNITY CLUB (25/01 and 5/2 Full Council)	30.00	Online transfer
TOTAL	9,319.37	