



**You are hereby summoned to attend the meeting of the Parish Council to be held on Tuesday 4<sup>th</sup> June 2019 at 7.00pm at the Community Club, Moretonhampstead, for the purposes of transacting the following business:**

Public Session

No	Agenda	Councillor/Speaker
1.	To accept apologies for absence	Chairman
2.	To receive declarations of interest in items on the agenda and requests for dispensations	Chairman
3.	To approve the draft minutes of the annual meeting of the Parish Council and the meeting of the Parish Council held on 14 <sup>th</sup> May 2019 (copies attached)	Chairman
4.	To receive the County Councillor's Report	County Cllr Jerry Brook
5.	Matters arising not on the agenda – for report only <ol style="list-style-type: none"> <li>1. <i>Item no 71/2019. Bidder memorial planning application – still under consideration by DNPA</i></li> <li>2. <i>Item no 71/2019. Wheelchair route</i></li> <li>3. <i>Item no 71/2019. Cladding to Stevens' office building – response awaited</i></li> <li>4. <i>Item no 71/2019. Suspected asbestos in the allotment – report awaited</i></li> <li>5. <i>Item no 78/2019. Court Street flower baskets – now installed</i></li> </ol>	Chairman
6.	To receive the Internal Audit Report for the financial year 1 April 2018 – 31 March 2019	Mrs Siân Colridge
7.	To approve the Annual Governance Statement for the financial year 1 April 2018 – 31 March 2019 (attached)	Chairman
8.	To approve the Accounting Statements for the financial year 1 April 2018 – 31 March 2019 (attached)	Chairman
9.	To approve the dates for the period for the exercise of public rights as Monday 17 June to Friday 26 July 2019	Chairman
10.	To note matters under the Chairman's discretion	Chairman
11.	To receive the District Councillor's Report	District Cllr Mike Jeffery
12.	To consider the Open Spaces tender quotes received and to agree to appoint contractors	Cllr Paul Dodd
13.	To receive the Open Spaces monthly report	Cllr Paul Dodd
14.	To consider the following planning applications: <ol style="list-style-type: none"> <li>1. 0217/19 – A1 and A3 mixed use premises (not including the preparation or sale of hot food) at 4a Ford Street, Moretonhampstead</li> </ol>	Cllr Bas Payne

	2. 0221/19 – New farmstead comprising farm buildings, yard and temporary agricultural dwelling at Cranbrook Linhay Farm, Moretonhampstead	
15.	To appoint a working group to progress the recruitment of the new permanent Clerk and Responsible Financial Officer (draft terms of reference attached for discussion)	Chairman
16.	To consider the renewal of the lease for the Parish Council Office at the Green Hill premises (current lease attached)	Chairman
17.	To agree a nomination to the Devon Association of Local Councils (DALC) County Committee (information attached)	Chairman
18.	To receive the Internal Financial Regulator's Report <i>Update on monthly financial checks</i>	Cllr Bas Payne
19.	To approve the list of payments (to be tabled at the meeting)	Chairman
20.	To receive correspondence (attached) and to agree responses <ul style="list-style-type: none"> <li>1. WBW Solicitors – Land Registry Application</li> <li>2. Sports &amp; Community Centre – Devon Air Ambulance Night Landing Site</li> <li>3. Sports &amp; Community Centre – Parish Survey</li> <li>4. Ways 2 Wellbeing – details of the NHS health and wellbeing coaches</li> </ul>	Chairman
Public Session		
Date: 29 <sup>th</sup> May 2019      Signed: <i>Sarah Jenkins</i> (Locum Clerk)		